

JCFPD #4 COMMISSIONERS MEETING

July 12, 2005

The meeting was called to order by Chairman Ron Garrison at 7:00 pm. Those present were Commissioners Ken McEdwards and Meril Smith, Chief Bob Herbst, Secretary Peggy Ware, Jacque Hartley, Clair Pittman, and Larry Hartley.

Ken made a motion to approve the minutes of the June 14, 2005 regular meeting as mailed. Meril seconded the motion. Motion passed.

The June 30, 2005 Financial Report was presented to the Commissioners by Secretary Peggy Ware.

Meril made a motion to accept the June 30, 2005 Financial Report. Ken seconded the motion. Motion passed.

Vouchers of \$7,043.34 were presented to the Commissioners. The transferal of funds will be \$7,900.00 from the Investment Account into the Cash Account to meet current expenses.

Ken made a motion to approve payment of the vouchers and the transferal of funds. Meril seconded the motion. Motion passed.

Meril made a motion to approve the July 5, 2005 payroll. Ken seconded the motion. Motion passed.

The Chief's Report/Ambulance Report was presented by Chief Bob Herbst.

Meril asked about the front end steering on Aid 42. Chief responded that the steering is very tight.

Larry Hartley asked what year Aid 42 is. It is a 1990.

Meril made a motion to accept the Chief's Report. Ken seconded the motion. Motion passed.

Chief Herbst read a memo to the Fire Commissioners regarding background investigations. At the June 14 Fire Commissioners meeting questions were raised as to how a person with an outstanding bench warrant could become a member of the department and then be arrested 2 days later. Chief Herbst spoke with Jeff from the WSP's Washington Access to Criminal History (WATCH) records branch. Chief Herbst was informed that since we were neither law enforcement nor a criminal justice agency, the only records that would return on our request would be convictions. There would be no record of any pending litigation, charges, or warrants. The fire district followed all steps available in ascertaining the criminal history of a perspective member.

Commissioner Garrison asked the Chief to check with the County Sheriff's Department about background checks.

Chief Herbst said that Port Ludlow Fire and Rescue has a private investigator that lives in there district and his form of volunteering is conducting background investigations on

volunteer applicants. Chief Herbst said that he is checking with the individual to see if he is willing to conduct background checks for other districts, and what our cost would be. The Commissioners would like Chief Herbst to pursue the matter.

Chief Herbst reported that the Fire District has received a bid of \$100.00 "as is" for Tender 43 from Bud Smith.

The commissioners would like to re-advertise because they feel that the tender is worth more than \$100.00.

The commissioners asked about sending Tender 43 to Stocks Auction. The clutch problem would have to be fixed first.

Ken made a motion to get an estimate on the Tender 43 clutch problem from the Fire District #2 mechanic, and re-advertise Tender 43 at \$2,500.00. Meril seconded the motion. Motion passed.

Chief Herbst reported that the Jefferson County Commissioners passed a resolution stating that when DNR raises the fire danger to moderate a county wide burn ban will be instituted. There will not be a county wide burn ban until the fire danger is set at moderate.

Chief Herbst has presented Policy JCFPD#4-071205-A to the Fire District #4 Commissioners for consideration and approval. Policy JCFPD#4-071205-A states that from the period of 01 July 2005 through 01 September 2005, within the confines of Jefferson County Fire Protection District #4 AKA Brinnon Fire Department, there will be no open burning of vegetation or debris. This is to include but is not limited to tree limbs, stumps, brush, etc. During this same period recreational fires, IE campfires, in an approved containment area with a sufficient means of extinguishment will be permitted. All recreational fires will be at the Fire Chief's discretion. However if at any time during this period the county policy 43-05 is enacted it will have superceding authority over the district policy.

Meril made a motion to approve Policy JCFPD#4-071205-A, District Burn Ban/Open Burning Policy. Ken seconded the motion. Motion passed.

Chief Herbst submitted a proposal to trade our 1996 Ford Bronco for Fire District #5's 1997 Jeep Cherokee. Chief Cooper and Chief Herbst did a cost/value comparison of the two vehicles, and the difference is approximately \$15.00. The Jeep Cherokee is more in line with the vehicle Chief Herbst would like, and Chief Cooper is working on a command module so the Ford Bronco is more suited for his purpose. The Jeep gets better gas mileage, is a 4-wheel drive, has high ground clearance, and it is a four door. Chief Cooper is talking to his commissioners at their regular meeting tonight. If both Districts approve the trade, Chief Cooper will bring the Jeep Cherokee down to District #4 tomorrow.

Ken made a motion to trade our 1996 Ford Bronco to Jefferson County Fire District #5 in exchange for their 1997 Jeep Cherokee. Meril seconded the motion. Motion passed.

Chief Herbst has been checking into upgrading our vehicles. He had given the individual commissioners each a packet containing information on purchase of two new brush trucks and one used tender. Commissioner Garrison had told the Chief he was not in

favor of purchasing any used equipment at this time, so the Chief has been checking on a new fire vehicle. Chief Herbst presented a proposal for a new fire truck for the commissioners to review. The commissioners read through the specifications on the proposed vehicle.

Larry Hartley asked about the engine size.

Chief Herbst will check on a larger engine size/engine options.

Commissioner McEdwards asked about the overall length.

Commissioner Garrison asked about the height of the vehicle, and a low profile light bar.

This particular vehicle is the same height as Tender 41.

The Commissioners told Chief Herbst to contact the Jefferson County Treasurer Judy Morris about the actual dollar numbers for different loan amounts through the state loan program. Also, ask Lloyd Hamilton if he can bring out a demo fire truck to test, and to give the department an opportunity to look at it.

Chief Herbst will look into the possibility of a trade in of two existing vehicles.

The original proposal for purchasing used vehicles is not being considered at this time.

Commissioner Garrison asked Peggy and Chief Herbst to check budget numbers.

Ken made a motion to adjourn the meeting. Meril seconded the motion. Motion passed. The meeting was adjourned at 7:43 pm.

Respectfully submitted,

Peggy Ware
District Secretary