

JCFPD #4 COMMISSIONERS MEETING

February 14, 2006

The meeting was called to order by Chairman Ron Garrison at 7:00 pm. Those present were Commissioners Ken McEdwards and Meril Smith, Chief Bob Herbst, Secretary Peggy Ware, Anne Pittman, Clair Pittman, Yolanda Smith, and Kathi Mueller.

Commissioner McEdwards made a motion to approve the minutes of the January 10, 2006 regular meeting as mailed. Commissioner Smith seconded the motion. Motion passed.

The January 31, 2006 Financial Report was presented to the Commissioners by Secretary Peggy Ware.

Commissioner McEdwards made a motion to accept the January 31, 2006 Financial Report. Commissioner Smith seconded the motion. Motion passed.

The 4th Quarter/Final 2005 Budget Report was completed on January 20, 2006. Total Budget \$247,500.00, expenditures year to date \$230,919.30, leaving an ending balance of \$16,580.70.

Vouchers of \$15,767.44 presented to the Commissioners. The transferal of funds will be \$11,300.00 from the Investment Account into the Cash Account.

Commissioner Smith made a motion to approve payment of the vouchers and the transferal of funds. Commissioner McEdwards seconded the motion. Motion passed.

Commissioner Smith made a motion to approve the February 3, 2006 payroll. Commissioner McEdwards seconded the motion. Motion passed.

The Chief's Report/Ambulance Report was presented by Chief Bob Herbst. Commissioner Smith made a motion to accept the Chief's Report. Commissioner McEdwards seconded the motion. Motion passed.

Chief Herbst recommended that the commissioners table the volunteer point value at this time.

Commissioner McEdwards made a motion to table setting a volunteer point value. Commissioner Smith seconded the motion. Motion passed.

Peggy Ware explained the letter from Jefferson County Treasurer, Judi Morris, regarding a short-term loan in the amount of \$30,000.00. Due to a number of factors, the district may need a short-term loan to assure warrants are funded for March and April. Repayment of the loan plus interest will be made May 1, 2006 after property tax revenues have been distributed to the district. By authorizing this loan and repayment now the District Secretary and the Jefferson County Treasurer can proceed with the loan if and when it is deemed necessary.

Commissioner McEdwards made a motion to authorize the \$30,000.00 short-term loan and repayment if and when it is deemed necessary. Commissioner Smith seconded the motion. Motion passed.

Chief Herbst submitted proposed changes/additions to volunteer membership requirements in Policy 2801. One possible addition/change is that when a volunteer is eligible to attend EMT class the district would cover the fees for the class with the understanding that the volunteer would remain as an active volunteer until their probationary period is up. If the volunteer resigned from the district before their probationary period was over they would be responsible for reimbursing the district for all EMT class fees. This will be revisited at the next meeting.

Chief Herbst submitted proposed changes to Policy 2860. The changes are in regards to the volunteer point system. This will be revisited at the next meeting.

Chief Herbst gave a brief report on the recent wind storm. The district was first called out to a live wire down on Highway 101 at 12:20 am. Mason County PUD #1 was very pleased with the way our responders handled the situation. The Brinnon Fire Department received a thank you from the Pleasant Harbor Yacht Club for being judges at their Chili Cook Off last month.

Volunteer Don Coleman has requested a leave of absence for 1 year. Commissioner McEdwards made a motion to grant Don Coleman a 1 year leave of absence. Commissioner Smith seconded the motion. Motion passed.

Volunteer Zinka Herod has submitted her letter requesting retirement from the Brinnon Fire Department. Commissioner McEdwards made a motion approving Zinka Herod's retirement from the Brinnon Fire Department. Commissioner Smith seconded the motion. Motion passed.

The membership committee recommends William J. Johnson as a conditional member of the Brinnon Fire Department.

Commissioner McEdwards made a motion to approve William J. Johnson as a conditional member of the Brinnon Fire Department. Commissioner Smith seconded the motion. Motion passed.

The membership committee recommends Thomas S. Fields as a conditional member of the Brinnon Fire Department.

Commissioner Smith made a motion to approve Thomas S. Fields as a conditional member of the Brinnon Fire Department. Commissioner McEdwards seconded the motion. Motion passed.

The membership committee recommends Sean L. Ware as a conditional member of the Brinnon Fire Department.

Commissioner Smith made a motion to approve Sean L. Ware as a conditional member of the Brinnon Fire Department. Commissioner McEdwards seconded the motion. Motion passed.

The Jefferson County Fire Commissioners & Secretaries Association meeting will be Thursday, February 16, 2006, 7:00 pm at District #5.

Chief Herbst announced that the Awards Dinner will be on March 24, and special recognition will be given to retiring Volunteer Zinka Herod.

Anne Pittman suggested that we send Grace Buchmann an invitation to the awards dinner/ceremony.

Commissioner Smith made a motion to adjourn the meeting. Commissioner McEdwards seconded the motion. Motion passed.

The meeting was adjourned at 7:27 pm.

Respectfully submitted,

Peggy Ware
District Secretary