

JCFPD #4 COMMISSIONERS MEETING

May 9, 2006

The meeting was called to order by Chairman Ron Garrison at 7:00 pm. Those present were Commissioners Ken McEdwards and Meril Smith, Chief Bob Herbst, Secretary Peggy Ware, Anne Pittman, Clair Pittman, and Pat Lundemo.

Commissioner McEdwards made a motion to approve the minutes of the April 11, 2006 regular meeting as mailed. Commissioner Smith seconded the motion. Motion passed.

The April 30, 2006 Financial Report was presented to the Commissioners by Secretary Peggy Ware.

Commissioner Smith made a motion to accept the April 30, 2006 Financial Report. Commissioner McEdwards seconded the motion. Motion passed.

The 1st Quarter Budget Report was completed on April 30, 2006. Total Budget \$239,825.00, expenditures year to date \$42,460.20, leaving an ending balance of \$197,364.80.

Commissioner McEdwards made a motion to accept the 1st Quarter Budget Report. Commissioner Smith seconded the motion. Motion passed.

Vouchers of \$25,852.81 were presented to the Commissioners. The transferal of funds will be \$38,000.00 from the Cash Account into the Investment Account.

Commissioner Smith made a motion to approve payment of the vouchers and the transferal of funds. Commissioner McEdwards seconded the motion. Motion passed.

Commissioner McEdwards made a motion to approve the May 5, 2006 payroll. Commissioner Smith seconded the motion. Motion passed.

The Chief's Report/Ambulance Report was presented by Chief Bob Herbst.

Commissioner McEdwards made a motion to accept the Chief's Report. Commissioner Smith seconded the motion. Motion passed.

Peggy Ware reported that she checked with Carolyn Evans, at Fournier Insurance Group, about members of the Brinnon Volunteer Ambulance and Firefighters Association falling under the Fire District insurance when they are taking part in the Adopt-a-Highway litter pickup. Carolyn said that members of the Brinnon Volunteer Ambulance and Firefighters Association are covered by the Fire District insurance during an organized litter pickup.

Litter pickup is scheduled for tomorrow morning at 10:00 am.

The 1977 F700 Fire Engine has been delivered to Stokes Auction. Gary Johnson took the vehicle over to Stokes. The auction will be held on May 18, 2006.

Secretary Peggy Ware gave a brief report on the 2006 Washington State Fire Administrative Services Division Conference she attended in Chelan from Sunday, April 30 until Thursday, May 4, 2006. The conference started Sunday evening with registration and welcome. Monday morning started with the business meeting. At 10:00 am, we broke into two class groups for the rest of the conference. I took the Fire Service Law class that is part of the degree program. Monday evening there was a vendor hosted BBQ. The conference ended with the installation banquet Wednesday night.

Commissioner Meril Smith gave a brief report on the WFCAs Saturday Seminar he attended in Ocean Shores on Saturday, May 6, 2006. Meril drove over on Friday night. Saturday started with registration and breakfast from 7:00 am to 8:00 am. From 8:00 am to 9:00 am there was a Healthcare Workshop. The main seminar ran from 9:15 am until 4:00 pm, and covered commissioner effectiveness, roles and responsibilities of a commissioner, etc. It was geared for the new commissioner, but it was still very informative.

Peggy Ware requested the commissioners permission to attend a noncredit computer course being hosted by Port Ludlow Fire & Rescue on June 8, 2006 from 9:00 until 5:00. The cost is \$50.00 with lunch being provided.

Commissioner McEdwards made a motion to approve Peggy Ware attending the noncredit computer course being hosted by Port Ludlow Fire and Rescue on June 8, 2006. Commissioner Smith seconded the motion. Motion passed.

Chief Herbst reported on the Black Point Project. The commissioners were given a memo recapping the public meeting held last night at Brinnon School. The head of the project, Garth Mann, has asked the Fire Department for project input.

Commissioner Garrison asked what the estimated project finish date would be.

Chief Herbst said the estimated timeline is 4 to 6 years.

Road access to the Marina is not good, and current plans show commercial structures butting up against the bank which would make for poor fire access. The impact of EMS has been discussed, and Mr. Mann will look into a helicopter landing site.

Chief Herbst is asking the commissioners for their opinions and concerns. Discussion followed. The building will be about 1 and ½ stories tall. The conference building may be taller. We do not need a ladder truck. There will be a printed proposal book. A pressurized hydrant system is planned.

Commissioner Garrison asked about a buffer zone, and if the corporation will maintain the buffer zone.

Chief Herbst said that it is in the plans.

Chief Herbst would like to attend the Northwest Fire Expo in Portland, Oregon, on May 19 & 20, 2006. He would be attending with Chief Cooper from District #5.

Commissioner Smith made a motion to approve Chief Herbst attending the Northwest Fire Expo in Portland, Oregon on May 19 & 20, 2006. Commissioner McEdwards seconded the motion. Motion passed.

Volunteer Pat Lundemo said that the Association is happy.

Clair Pittman asked what the minimum water flow is.

Chief Herbst responded that it depends on the structures. It will probably be 1,000 to 1,500 gallons per minute.

Pat Lundemo asked about cross contamination with gray water.

Chief Herbst responded that there will be no access to grey water. The hydrants will be Class A potable water.

Anne Pittman asked about the garages.

Chief Herbst said that the garages will be a four sided concrete shell. The town home will be on top of the structure.

At 7:39 pm, Commissioners Garrison, McEdwards and Smith, and Chief Herbst retired into executive session to review the performance of a public employee. Commissioner Garrison said the meeting would reconvene at 7:50 pm.

At 7:50 pm, Commissioner Garrison announced that the executive session was extended until 7:55 pm.

The Executive Session ended at 7:53 pm.

Pat Lundemo left during the executive session.

At 7:55 pm, Commissioner Garrison recalled the meeting to order.

Commissioner Smith made a motion to adjourn the meeting. Commissioner McEdwards seconded the motion. Motion passed. The meeting was adjourned at 7:56 pm.

Respectfully submitted,

Peggy Ware
District Secretary