

## JCFPD #4 COMMISSIONERS MEETING

July 11, 2006

The meeting was called to order by Acting Chairman Ken McEdwards at 7:02 pm. Those present were Commissioner Meril Smith, Chief Bob Herbst, Secretary Peggy Ware, Yolanda Smith, Clair Pittman, and Sue Fresonke.

Commissioner Smith made a motion to approve the minutes of the June 13, 2006 regular meeting as mailed. Commissioner McEdwards seconded the motion. Motion carried.

The June 30, 2006 Financial Report was presented to the Commissioners by Secretary Peggy Ware.

Commissioner McEdwards made a motion to accept the June 30, 2006 Financial Report. Commissioner Smith seconded the motion. Motion passed.

Vouchers of 14,183.21 were presented to the Commissioners. The transferal of funds will be \$7,600.00 from the Investment Account into the Cash Account.

Commissioner McEdwards made a motion to approve payment of the vouchers and the transferal of funds. Commissioner Smith seconded the motion. Motion passed.

Commissioner Smith made a motion to approve the July 5, 2006 payroll. Commissioner McEdwards seconded the motion. Motion passed.

The Chief's Report/Ambulance Report was presented by Chief Bob Herbst.

Commissioner Smith made a motion to accept the Chief's Report. Commissioner McEdwards seconded the motion. Motion passed.

Chief Herbst reported that the "Draft" titled "Volunteer Firefighters & Reserve Officers Standards Requirement", the Commissioners received at the last Jefferson County Fire Commissioners and Secretaries Association meeting, is a very rough draft. Chief Herbst has talked to Brigitte Smith, Executive Secretary, at Board for Volunteer Firefighters. The draft is for the Board of Fire Commissioners and Fire Departments to review, and then hopefully submit in-put to the Board for Volunteer Firefighters. Brigitte thinks that it could take 2 years for this to be ready for final approval. Chief Herbst is sending Brigitte copies of our SOP's and job descriptions.

Peggy Ware presented a list of 11 uncollected ambulance bills, totaling \$4,712.00, to the Commissioners.

Commissioner McEdwards made a motion to cancel the 11 outstanding uncollectible ambulance bills in the amount of \$4,712.00. Commissioner Smith seconded the motion. Motion passed.

Commissioner McEdwards asked if the IRS tax credit for volunteer firefighters has ever been approved.

It has not been approved yet.

There was no public comment.

At 7:10 pm, Commissioners McEdwards and Smith retired into executive session for the purpose of employee evaluations. Commissioner McEdwards said the meeting would reconvene at 7:30 pm, and that action may or may not be taken at that time.

At 7:19 pm, Commissioner Smith asked Chief Herbst to join the executive session.

At 7:30 pm, the executive session ended and Commissioner McEdwards recalled the meeting to order.

Commissioner McEdwards stated that Volunteer Firefighter Diane Grau will be having surgery later this month. Due to the upcoming surgery she has submitted a letter requesting a leave of absence for medical reasons.

Commissioner McEdwards made a motion to place Diane Grau on a medical leave of absence to be effective at 8:00 pm, July 11, 2006, and a doctor's note will be required before returning to active duty. Commissioner Smith seconded the motion. Motion passed.

Commissioner McEdwards will notify Volunteer Diane Grau of the Commissioners decision regarding her medical leave.

Commissioner Smith made a motion to adjourn the meeting. Commissioner McEdwards seconded the motion. Motion passed. The meeting was adjourned at 7:35 pm.

Respectfully submitted,

Peggy Ware  
District Secretary