

## JCFPD #4 COMMISSIONERS MEETING

JUNE 12, 2007

The meeting was called to order by Chairman Ron Garrison at 7:00 pm. Those present were Commissioners Ken McEdwards and Meril Smith, Chief Bob Herbst, Secretary Peggy Ware, Clair Pittman, Tom Fields, Yolanda Smith, Anne Pittman, Jacque Hartley, and George Sickel.

Dick Fournier, Fournier Group Insurance, will be going through our insurance policy renewal tonight, and Commissioner Garrison will turn the meeting over to Mr. Fournier when he arrives.

Chief Herbst asked the Commissioners to add "Equipment" to the agenda between items 9b and 9c under new business.

Commissioner McEdwards made a motion to approve the minutes of the May 8, 2007 regular meeting as mailed. Commissioner Smith seconded the motion. Motion passed.

The May 31, 2007 Financial Report was presented to Commissioners by Secretary Peggy Ware.

Commissioner Smith made a motion to accept the May 31, 2007 Financial Report. Commissioner McEdwards seconded the motion. Motion passed.

Vouchers of \$40,372.65 were presented to the Commissioners. The transferal of funds will be \$40,372.65 from the Investment Account into the Cash Account.

Commissioner McEdwards made a motion to pay the vouchers in the amount of \$40,372.65, and to transfer the funds of \$40,372.65. Commissioner Smith seconded the motion. Motion passed.

Commissioner Smith made a motion to approve the June 5, 2007 payroll in the amount of \$6,981.09. Commissioner McEdwards seconded the motion. Motion passed.

The Chief's Report/Ambulance Report was presented by Chief Bob Herbst.

Commissioner McEdwards made a motion to accept the Chief's Report. Commissioner Smith seconded the motion. Motion passed.

Peggy Ware presented a list of 10 uncollected ambulance bills, totaling \$4,864.66, to the Commissioners.

Commissioner McEdwards made a motion to cancel the 10 outstanding uncollectible ambulance bills in the amount of \$4,864.66. Commissioner Smith seconded the motion. Motion passed.

Dick Fournier arrived at 7:10 pm.

Commissioner Garrison turned the meeting over to Mr. Dick Fournier for the insurance presentation. Dick explained a 17 page proposal for our yearly insurance renewal.

Our insurance premium is down almost \$1,000.00 over last year's policy.

There is no deductible on glass coverage.

Dick discussed agreed amounts. If a vehicle is damaged at least 75%, we do not have to repair the vehicle. VFIS will issue a check for the agreed amount and dispose of the damaged vehicle.

Dick feels that our umbrella policy is more than adequate for our needs, and he does not recommend any changes to that coverage.

There are optional quotes for raising deductibles on comprehensive and collision coverage. The Commissioners do not need to decide this tonight.

Dick discussed the Accident and Sickness Policy. He is more that willing to come to a Volunteer Firefighter Association meeting to explain the Accident and Sickness Policy to the Volunteers.

Dick will be back in his office on Friday if the Commissioners have any further questions.

Dick asked that we fill out a survey for the ISO. The survey should be returned to Janet Nau.

George Sickel asked what the value of Station 41 is?

The value is \$1,177,013.

Dick Fournier left at 7:37 pm.

The membership committee recommends Ronald D. Garrison as a Volunteer Firefighter in the Brinnon Fire Department.

Commissioner McEdwards made a motion to accept Ronald D. Garrison for 45 day conditional probation as a Volunteer Firefighter. Commissioner Smith seconded the motion. Motion passed.

Chief Herbst read a memo to the Commissioners requesting purchase of one Ferno EZ Glide Stair Chair model 59-T. This stair chair has a weight limit of 500 lbs, comes with extra locking carry handles on the rear bars and an integrated IV pole along with numerous other standard options. Patient restraint belts would be included. The total cost of the stair chair is \$2,475.00, plus sales tax of \$220.28, for a total cost of \$2,695.28. Commissioner Smith made a motion to accept the proposal and purchase the Ferno EZ Glide Stair Chair model 59-T.

Jacque Hartley said that the Brinnon Senior Organization has been working on a proposal to purchase two Stryker Stair Chairs for the Brinnon Fire Department. The estimated cost is \$2,100.00 each. The purchase would be voted on next month.

Chief Herbst said that the Stryker Stair Chair would not fit in our ambulance.

Clair Pittman asked Jacque Hartley why she went to Quilcene for information on the stair chairs.

Jacque Hartley responded that Chief Wilson already had stair chairs and information.

Chief Herbst did a brief comparison of the two chair models. One major difference is that the Ferno model has a weight capacity of 500 lbs, and the Stryker model has a weight capacity of 400 lbs.

Commissioner Smith said that he did not want to exclude the Senior Organization.

Possibly the Fire District could purchase one Ferno model stair chair and the Senior Organization could purchase a second Ferno model stair chair.

Jacque Hartley said that she would take the information to the Senior meeting next month.

Commissioner Garrison said that there was a motion on the floor made by Commissioner Smith to purchase one Ferno EZ Glide Stair Chair model 59-T. Commissioner McEdwards seconded the motion. Motion passed.

Commissioner Garrison suggested that Chief Herbst ask if there was any discount for purchasing two stair chairs.

Chief Herbst read a memo to the Commissioners proposing the purchase of a 2008 F450 Ambulance. Chief Herbst has received one quote with a vehicle cost, to include sales tax, of \$142,586.37. There would be a trade in allowance of \$900.00 for the 1990 ambulance. The loan amount used was for \$145,000.00. We would not know the actual interest rate on the loan until March, but it would most likely come in at not more than 4.40%. Chief Herbst is waiting on quotes from two other vendors.

Commissioner Garrison said that he would like to see additional quotes, and have time to look them over. He suggested that each individual commissioner discuss the options with the chief.

George Sickel asked about the possibility of a grant to help with the purchase.

Chief Herbst responded that he has observed that it is hard to get a grant for apparatus unless all your vehicles are very old, and you have no money.

This is a step in standardization of equipment. Years down the road when the chassis needs to be replaced, the patient module can be removed and placed on a new chassis. Clair Pittman asked if oxygen and medical supplies would be the only items needed to put this vehicle on the road.

Chief Herbst responded with a yes. Currently, an order for this vehicle would be 330 days out.

The Commissioners would like to table until next month's meeting.

Chief Herbst read a memo to the Commissioners proposing a complete phone system for Station 41. It is a turn key system with a 12 hour install. The cost is \$6,513.00.

Commissioner Garrison said that he would like a paging system for the building, but \$6,000.00 is a lot of money. He would rather wait on the phone system until we can better afford it.

Commissioner Smith said that he would like a telephone at the back of the station bay area.

Commissioner McEdwards would like an intercom/PA type system.

The Commissioners asked Chief Herbst to check on a PA system for paging purposes, and also check on a second telephone line.

Chief Herbst said that roll over will not work.

Tom Fields thinks that an intercom system would be fairly simple to install.

Commissioner Garrison asked Chief Herbst to research it for next month.

During public comment, Jacque Hartley asked if she could read a letter about the Brinnon Emergency Response Team. In the letter she states that the purpose of the team is not to take the place of the Fire Department, but to render quick emergency response until the Fire Department is able to render aid. The letter sites specific statements made by Chief

Herbst regarding response time. The Brinnon Emergency Response Team would like the Commissioners and Fire Chief to meet with their group.

Chief Herbst responded that Chief Mingee is the Fire Chief that said it would be 72 hours before the Fire Department could render aid. Chief Herbst said that for the first 6-12 hours our response time would be limited because volunteers would be taking care of their own families.

Commissioner Garrison said that he would be more than happy to meet with the Brinnon Emergency Response Team, and he thought that Chief Herbst would be too.

At 8:28 pm, Chairman Ron Garrison, Commissioners Ken McEdwards and Meril Smith, and Chief Herbst retired into executive session for an employee evaluation.

Commissioner Garrison said that no action would be taken after the executive session, and that the meeting would reconvene at 8:50 pm.

George Sickel, Jacque Hartley, and Tom Fields left during the executive session.

At 8:50 pm, the executive session ended.

At 8:51 pm, Commissioner Garrison recalled the meeting to order.

Commissioner Smith made a motion to adjourn the meeting. Commissioner McEdwards seconded the motion. Motion passed. The meeting was adjourned at 8:52 pm.

Respectfully submitted,

Peggy Ware  
District Secretary