

JCFPD #4 COMMISSIONERS MEETING

JULY 10, 2007

The meeting was called to order by Chairman Ron Garrison at 7:00 pm. Those present were Commissioners Ken McEdwards and Meril Smith, Chief Bob Herbst, Secretary Peggy Ware, Anne Pittman, Clair Pittman, and Michael Eastman.

Chief Herbst asked the Commissioners to add "Station 42" to the agenda under New Business.

Commissioner Smith made a motion to approve the minutes of the June 12, 2007 regular meeting as mailed. Commissioner McEdwards seconded the motion. Motion passed.

The June 30, 2007 Financial Report was presented to the Commissioners by Secretary Peggy Ware.

Commissioner McEdwards made a motion to accept the June 30, 2007 Financial Report. Commissioner Smith seconded the motion. Motion passed.

Yolanda Smith and Faustino Suarez arrived during the Financial Report.

Vouchers of \$15,754.91 were presented to the Commissioners. The transfer of funds will be \$15,754.91 from the Investment Account into the Cash Account.

Commissioner McEdwards made a motion to pay the vouchers in the amount of \$15,754.91, and to transfer the funds of \$15,754.91. Commissioner Smith seconded the motion. Motion passed.

Commissioner Smith made a motion to approve the July 5, 2007 payroll in the amount of \$6,734.24. Commissioner McEdwards seconded the motion. Motion passed.

The Chief's Report/Ambulance Report was presented by Chief Bob Herbst.

Commissioner Smith made a motion to accept the Chief's Report. Commissioner McEdwards seconded the motion. Motion passed.

Chief Herbst presented a proposal for purchase of a new aid car at the June 12 meeting. At the June 12th meeting, we had only received one bid from Braun Northwest for \$131,295.00. Since the June meeting, Chief Herbst has contacted five companies with the specs for the new aid car. The light bar is vendor specific. Based on the specs, Road Rescue's bid came in at \$145,334.00, and Northwest Fire quoted a verbal estimate of \$155,000.00. Northwest Fire did estimate that the final bid would not come in at less than \$151,000.00.

Chief Herbst contacted Jefferson County Treasurer Judi Morris about a loan through the State Pool. He requested information on a loan of \$145,000.00. The best scenario is an interest rate of 4.25% for 7 years with a yearly payment of \$25,480.00. It would actually be two yearly payments of \$12,839.00 each. Chief Herbst did make contact with a representative at the State Pool who said that the interest rate could take a jump, but that

she did not think it would go any higher than 4.40%. The figures are not exact because this is still a year out. If we hit the March 2008 Pool the 1st payment would be in June 2008. Chief Herbst explained areas in the budget that could be used to generate \$26,000.00 and change per year.

Commissioner Garrison said that he would like more time to study the budget line items. Commissioners McEdwards and Smith said that they would both like more time to study the information. Purchase of a new aid car will be tabled.

Commissioner Garrison told the Chief he did a good job researching a new aid car.

Pam Fields and Nick Fields arrived at 7:10 pm during discussion of a new aid car.

Chief Herbst gave a report on the status of the phone system issue. Chief Herbst is working with Monique, at Embarq, to apply for a USDA Grant for a phone system and tactical repeater. Two of the grant requirements are that we have a population of less than 5,000, and that 60% of the population is under the urban poverty level. Monique feels that we should qualify for the grant with the question being if we would qualify at 100% or 75%. The repeater would be VHF running 16 channels simultaneously. The console would be in the commissioner's office. Action Communications estimated the repeater would cost \$4,169.15. Chief Herbst will be attending a meeting about the grant in Port Angeles tomorrow at 3:00 pm.

Volunteer Dawn Audette has more than completed her 45 day conditional membership in the Brinnon Fire Department.

Commissioner Smith made a motion to approve Dawn Audette as a probationary member of the Brinnon Fire Department. Commissioner McEdwards seconded the motion. Motion passed.

Volunteer Tom E. Fields has more than completed his 45 day conditional membership in the Brinnon Fire Department.

Commissioner Smith made a motion to approve Tom E. Fields as a probationary member of the Brinnon Fire Department. Commissioner McEdwards seconded the motion. Motion passed.

The membership committee recommends Sandra Weeks as a conditional member of the Brinnon Fire Department. Sandy is a RN/Nurse Practitioner.

Commissioner Smith made a motion to approve Sandra Weeks as a conditional member of the Brinnon Fire Department. Commissioner McEdwards seconded the motion. Motion passed.

Tami Porkorney at Environmental Health has been working with the Jefferson County DEM for a possible grant to move Station 42. At this time the commissioners are being asked to sign a "Land Owner Willingness Form" authorizing the pursuit of this endeavor. The form authorizes investigation, but it does not commit the Fire District.

Commissioner McEdwards made a motion to sign the "Land Owner Willingness Form". Commissioner Smith seconded the motion. Motion passed.

Commissioner Garrison signed the form.

On Tuesday, July 3, Chief Herbst received an email about the FEMA Assistance to Firefighter Grant. It appears that additional funds have become available, and we will most likely receive the 2006 grant request for fire hose and converting our ¼ turn SCBA's to Firehawks. Chief Herbst will know more later.

Commissioner Garrison asked for public comment. There was no public comment.

At 7:35 pm, Chairman Ron Garrison, Commissioners Ken McEdwards and Meril Smith, and Chief Herbst retired into executive session for a personnel issue and contract negotiations. Commissioner Garrison said that no action would be taken after the executive session, and that the meeting would reconvene at 7:55 pm.

Yolanda Smith, Faustino Suarez, Pam Fields, and Nick Fields left during the executive session.

At 7:55 pm, the executive session ended and Commissioner Garrison reconvened the meeting.

Commissioner Smith made a motion to adjourn the meeting. Commissioner McEdwards seconded the motion. Motion passed. The meeting was adjourned at 7:56 pm.

Respectfully submitted,

Peggy Ware
District Secretary