

JCFPD #4 COMMISSIONERS MEETING

AUGUST 14, 2007

The meeting was called to order by Chairman Ron Garrison at 7:00 pm. Those present were Commissioners Ken McEdwards and Meril Smith, Chief Bob Herbst, Secretary Peggy Ware, Sue Fresonke, Yolanda Smith, Jacque Hartley, and Michael Eastman.

Commissioner Smith made a motion to approve the minutes of the July 10, 2007 regular meeting as mailed. Commissioner McEdwards seconded the motion. Motion passed.

The July 31, 2007 Financial Report was presented to the Commissioners by Secretary Peggy Ware.

Commissioner McEdwards made a motion to accept the July 31, 2007 Financial Report. Commissioner Smith seconded the motion. Motion passed.

The 2nd Quarter Budget Report was completed on July 31, 2007. Total Budget \$248,400.00, expenditures year to date \$136,982.72, leaving an ending balance of \$111,417.28.

Vouchers of \$18,663.35 were presented to the Commissioners. The transferal of funds will be \$18,663.35 from the Investment Account into the Cash Account.

Commissioner McEdwards made a motion to pay the vouchers in the amount of \$18,663.35, and to transfer the funds of \$18,663.35. Commissioner Smith seconded the motion. Motion passed.

Commissioner Smith made a motion to approve the August 3, 2007 payroll in the amount of \$6,634.24. Commissioner McEdwards seconded the motion. Motion passed.

Marji Mueller and George Mueller arrived at 7:06 pm during the Chief's Report.

The Chief's Report/Ambulance Report was presented by Chief Bob Herbst.

Commissioner Smith said that it was a good report and made a motion to accept the Chief's Report. Commissioner McEdwards seconded the motion. Motion passed.

Based on the information gathered and the Fire Chief's recommendation, Chief Herbst asked the Commissioners to make a decision regarding purchase of a new aid car. The estimate for an interest rate on a loan through the State Pool was 4.25%. Chief Herbst did check with Government Leasing, a public loan company, and they estimated an interest rate of 9.5%. Commissioner Garrison said that he feels we need a new aid car because our existing ambulances are in need of more repairs all the time.

Commissioner Smith made a motion to place a call for sealed bids for a new aid car if after careful consideration the Commissioners feel the budget will allow. Commissioner McEdwards seconded the motion. Motion passed.

Commissioner Garrison said there should be a minimum of three sealed bids.

Chief Herbst gave the Commissioners copies of the new proposed DNR Interlocal Agreement. The agreement is for information only at this time. A few of the points in the agreement need additional clarification. Fire Incident Response and charging for assistance are two issues. DNR wants a mutual aid agreement. Chief Herbst asked the Fire Commissioners to look over the agreement, and then email him with any questions or concerns they might have.

Chief Herbst read a proposed addition to Policy 2801—Volunteer Membership Requirements. The addition addresses the issue of Volunteer Firefighters living outside of the Fire District/in a different Fire District.

The Fire Commissioners did not recommend any changes to the proposed policy addition, so this will be the first reading.

The Fire Protection Agreement between Washington State Department of Transportation and Jefferson County Fire Protection District #4 is due for renewal. There have been no changes to the Mt. Walker site, so this is just a formality.

Commissioner Smith made a motion to approve Agreement for Fire Protection Services—FP3113 between Jefferson County Fire Protection District #4 and the Washington State Department of Transportation. Commissioner McEdwards seconded the motion. Motion passed.

Volunteer Firefighter Diane Grau has been on a medical leave of absence since July of 2006. Chief Herbst read a brief statement to the Fire Commissioners requesting an extension to her leave of absence. This extension will allow Diane the time needed to attend her next Doctors appointment, and acquire all the necessary documentation to return as an active volunteer firefighter.

Commissioner McEdwards made a motion to extend Diane Grau's medical leave of absence until October 10, 2007. Commissioner Smith seconded the motion. Motion passed.

Commissioner Garrison asked for public comment. There was no public comment.

At 7:30 pm, Commissioners Ron Garrison, Ken McEdwards, and Meril Smith retired into executive session to review the Chief contract. Commissioner Garrison said that no action would be taken after the executive session, and that the meeting would reconvene at 8:00 pm.

Jacque Hartley, Michael Eastman, Marji Mueller, and George Mueller left during the executive session.

At 8:00 pm, the executive session ended.

At 8:01 pm, Commissioner Garrison reconvened the meeting.

Commissioner Smith made a motion to adjourn the meeting. Commissioner McEdwards seconded the motion. Motion passed. The meeting was adjourned at 8:02 pm.

Respectfully submitted,

Peggy Ware
District Secretary