

JCFPD#4 COMMISSIONERS MEETING

SEPTEMBER 11, 2007

The meeting was called to order by Chairman Ron Garrison at 7:00 pm. Those present were Commissioners Ken McEdwards and Meril Smith, Chief Bob Herbst, Secretary Peggy Ware, Yolanda Smith, Anne Pittman, Clair Pittman, and Jacque Hartley.

Commissioner McEdwards made a motion to approve the minutes of the August 14, 2007 regular meeting as mailed. Commissioner Smith seconded the motion. Motion passed.

The August 31, 2007 Financial Report was presented to the Commissioners by Secretary Peggy Ware.

Commissioner Smith made a motion to accept the August 31, 2007 Financial Report. Commissioner McEdwards seconded the motion. Motion passed.

Vouchers of \$12,371.22 were presented to the Commissioners. The transferal of funds will be \$12,371.22 from the Investment Account into the Cash Account.

Commissioner McEdwards made a motion to pay the vouchers in the amount of \$12,371.22, and to transfer the funds of \$12,371.22. Commissioner Smith seconded the motion. Motion passed.

Commissioner Smith made a motion to approve the September 5, 2007 payroll in the amount of \$7,161.39. Commissioner McEdwards seconded the motion. Motion passed.

The Chief's Report/Ambulance Report was presented by Chief Bob Herbst.

Chief Herbst has just received notification that we have not received our 2nd 2007 FEMA Grant. We have received one sealed bid for the aid car.

Commissioner McEdwards made a motion to accept the Chief's Report. Commissioner Smith seconded the motion. Motion passed.

Chief Herbst requested that the DNR Interlocal Agreement be placed at the end of Old Business.

The 1st Reading of the addition to Policy 2801/Volunteer Membership Requirements was at last months regular Fire Commissioner meeting. There have been no additions or changes to the proposed addition. Chief Herbst read the 2nd and Final Reading of Policy 2801.

Commissioner Smith made a motion to adopt Policy 2801/Volunteer Membership Requirements with the addition of 3.5.1. Commissioner McEdwards seconded the motion. Motion passed.

Commissioner Garrison explained that under the past EMS Special Agency Fund Agreement there were 6 Fire Districts and the City of Port Townsend/Port Townsend Fire Department. The Finance Board was made up of the presiding President of the Jefferson County Fire Commissioners and Secretaries Association, one other Fire Commissioner,

and the City of Port Townsend had a permanent seat on the Finance Board. Through merger and consolidation Fire Districts #1 and #6, and the Port Townsend Fire Department have joined together to form Fire District #1/East Jefferson Fire and Rescue since the previous EMS Special Agency Fund Agreement was formed. Under the new EMS Special Agency Fund Agreement District #1 was given a guaranteed seat on the Finance Board. Fire Districts #2 & #5 do not agree with the permanent seat on the Finance Board. If the President of the JCFC&S Association happened to be from Fire District #1, then Fire District #1 would have 2 seats on a 3 member board.

Our recommendation would be to change the Finance Board to a 5 member board with each Fire District having 1 commissioner serving on the board.

Commissioner McEdwards made a motion to request a rewrite of the current EMS Special Agency Fund Agreement with each of the 5 Fire Districts having an equal seat on the Finance Board. Commissioner Smith seconded the motion. Motion passed.

Chief Herbst wrote the current EMS Special Agency Fund Agreement, so Commissioner Garrison asked Chief Herbst to write the proposed change to the agreement. The proposed change to the agreement will be presented at the JCFC&S Association meeting in October.

Commissioner Garrison said that he had received a call from a Fire Commissioner in Quilcene expressing concerns over the proposed DNR Interlocal Agreement.

Chief Herbst said that representatives of DNR were in attendance at the Chief's meeting on September 10, and that the proposed agreement was discussed at length.

In 1995, we signed a Mutual Aid Agreement between DNR & Rural Fire Districts. In 2003, we approved a new agreement.

Chief Herbst read through and explained points of the proposed DNR Interlocal Agreement. The proposed agreement does explain specific designations of properties. The Fire Chief's were told that we would have to sign the proposed DNR Interlocal Agreement to participate in any DNR programs, and that as of yesterday all previous DNR agreements are null and void.

Chief Herbst said that most counties have already signed the agreement. Also, in the last 2 ½ years we have not billed DNR for any fires.

Commissioner Smith stated he could see some of Quilcene's concerns.

Commissioner Garrison said that Quilcene is concerned about DNR not responding and that they could rack up a huge bill for expenses.

Some people feel that the State is trying to contract out for fire fighting instead of it being handled by the State.

Commissioner Garrison asked the other two Commissioners if they had any real problems with the proposed agreement.

Commissioner McEdwards and Commissioner Smith both said that they were okay with the proposed agreement.

Commissioner Smith made a motion to approve the DNR Interlocal Agreement between Washington State Department of Natural Resources, Olympic Region and Jefferson County Fire Protection District #4. Commissioner McEdwards seconded the motion. Motion passed.

The Commissioners would like to hold onto the DNR Interlocal Agreement until the next Jefferson County Fire Commissioners and Secretaries Association meeting.

Currently, we are operating under another 1 year extension of the previous JeffCom Interlocal Agreement. A final draft of the new JeffCom Interlocal Agreement is ready for consideration and approval. The new agreement would supercede the existing extension, and it would run from 2008 through 2011.

Commissioner McEdwards made a motion to approve the JeffCom Interlocal Agreement. Commissioner Smith seconded the motion. Motion passed.

Matthew Johnson has requested a Military Leave of Absence, as he will be departing on August 24, 2007 for ROTC with the U. S. Air Force.

Commissioner Smith made a motion to place Matthew Johnson on a Military Leave of Absence with an effective date of August 23, 2007. Commissioner McEdwards seconded the motion. Motion passed.

Peggy Ware said the Washington Fire Commissioners Association Conference will be October 25-27, 2007 in Pasco. She would like to know who will be attending by the first week of October.

Commissioner Garrison asked for public comment. There was no public comment.

At 7:46 pm, Commissioners Ron Garrison, Ken McEdwards, and Meril Smith retired into executive session to review the Chief contract. Commissioner Garrison said that no action would be taken after the executive session, and that the meeting would reconvene at 8:05 pm.

Jacque Hartley left during the executive session.

At 8:05 pm, Commissioner Smith came out of executive session and said they were extending to 8:15 pm.

At 8:15 pm, the executive session ended. Commissioner Garrison recalled the meeting to order.

Commissioner McEdwards made a motion to adjourn the meeting. Commissioner Smith seconded the motion. Motion passed. The meeting was adjourned at 8:16 pm.

Respectfully submitted,

Peggy Ware
District Secretary