

JCFPD #4 COMMISSIONERS MEETING

MARCH 11, 2008

The meeting was called to order by Chairman Ron Garrison at 7:00 pm. Those present were Commissioner Meril Smith, Chief Bob Herbst, Secretary Peggy Ware, Clair Pittman, Dawn Audette, Anne Pittman, Yolanda Smith, Christine Stephens, George Sickel, and Bill Linden.

Secretary Peggy Ware regretfully announced that Quilcene High School teacher and Past District #1 Fire Commissioner Terry Heineman passed away last night. There was a moment of silence.

Commissioner Garrison announced that Commissioner McEdwards could not attend the meeting tonight due to a commitment at Boy Scouts Chief Seattle Council in Seattle.

Commissioner Smith made a motion to approve the minutes of the February 12, 2008 regular meeting as mailed. Commissioner Garrison seconded the motion. Motion passed.

Commissioner Smith made a motion to approve the minutes of the February 13, 2008 Workshop as mailed. Commissioner Garrison seconded the motion. Motion passed.

The February 29, 2008 Financial Report was presented to the Commissioners by Secretary Peggy Ware.

Commissioner Smith made a motion to accept the February 29, 2008 Financial Report. Commissioner Garrison seconded the motion. Motion passed.

Vouchers of \$15,412.88 were presented to the Commissioners. The transfer of funds will be \$15,412.88 from the Investment Account into the Cash Account.

Commissioner Smith made a motion to pay the vouchers in the amount of \$15,412.88, and to transfer the funds of \$15,412.88. Commissioner Garrison seconded the motion. Motion passed.

Commissioner Smith made a motion to approve the March 5, 2008 payroll in the amount of \$7,356.26. Commissioner Garrison seconded the motion. Motion passed.

The Chief's Report/Ambulance Report was presented by Chief Bob Herbst.

Commissioner Smith made a motion to accept the Chief's Report. Commissioner Garrison seconded the motion. Motion passed.

There was no Volunteer Ambulance & Firefighters Association President Report.

The Commissioners set the date for the Levy Workshop next month on April 9, 2008 at 10:00 am.

The 2nd reading of Policy 2860 has been postponed until June.

Chief Herbst reported that the EMS Interlocal Agreement-Memorandum of Understanding was discussed at the Chief's meeting on Monday. At the Chief's meeting, EMS Council Chair Willie Knoepfle expressed concerns regarding the agreement and contracts.

Chief Herbst stated that the Fire Commissioners need to resolve the issue, and that just as information the Medical Program Director Dr. Smith-Poling will be retiring in the next few years.

The DNR Addendum is a document written for Jefferson County. The original agreement will not be changing, but the addendum is an addition for the Jefferson County Fire Districts. The District #3 Fire Commissioners had a meeting with Bill Sanders from DNR and his boss in Olympia. There will be a Jefferson County Fire Commissioners & Secretaries meeting with Doug Sutherland, from DNR, at Station 21 in Quilcene on March 13 at 7:00 pm. Commissioner Garrison will plan to attend the March 13 meeting in Quilcene.

The membership committee recommends Christine Stephens as a conditional member of the Brinnon Fire Department.

Commissioner Garrison made a motion to approve Christine Stephens as a conditional member of the Brinnon Fire Department. Commissioner Smith seconded the motion. Motion passed.

Volunteer Firefighter Sandra Weeks has resigned from the Brinnon Fire Department because she is moving back to Alaska.

Commissioner Smith made a motion to accept Sandra Weeks resignation from the Brinnon Fire Department. Commissioner Garrison seconded the motion. Motion passed.

Chief Herbst has requested permission to attend an IFSAC Instructor 2 Class that is being offered at East Jefferson Fire Rescue on April 16 and 17, 2008. The fee is \$125.00. Commissioner Smith made a motion to approve Chief Herbst's attendance at the IFSAC Instructor 2 Class at East Jefferson Fire Rescue on April 16 and 17. Commissioner Garrison seconded the motion. Motion passed.

Commissioner Smith made a motion to approve the Washington State Patrol/Jefferson County Fire Protection District #4 Interagency Agreement. Commissioner Garrison seconded the motion. Motion passed.

Chief Herbst reported that approximately 8 months ago he drafted a contract for the EMS Council Secretary/Treasurer. Chief Mingee took exception to the rate of pay, and to date a contract has not been approved. The new EMS Council Chair has the draft contract.

Commissioner Garrison requested that "living quarters" be placed on the agenda. Chief Herbst reported that the plans are done. The framing, doors, and the framing for the ceiling could be done now. A number of months ago, Chief Herbst received a quote from

Hadlock Building Supply for the 2 x 4's, 2 x 6's, nails, & pony walls for kitchen. He will contact Ken, at Hadlock Building Supply, to bring the quote up to date. Chief Herbst is waiting on bids for the sprinkler system, and on bids for the stairs. Sheet rock could probably be put up on one side of the wall leaving one side of the wall open for wiring and inspections. We need to wait on the power panel.

Commissioner Garrison will be attending the Region 9 Spring Workshop at North Kitsap Fire & Rescue on April 12, 2008.

Commissioner Garrison made a motion to approve Chief Herbst's attendance at the Region 9 Spring Workshop on April 12, 2008. Commissioner Smith seconded the motion. Motion passed.

Commissioner Garrison asked for Public Comment.

George Sickel said that on the website the Workshop scheduled for tomorrow says it is on the 10th instead of the 12th.

Chief Herbst apologized for his typo error.

George Sickel said that the budget on the website is not printable.

Chief Herbst will look into it and make it printable.

George Sickel asked why the levy information was not posted on the website.

Chief Herbst replied that the minutes of the workshops will not be posted until after they have been approved. The January Workshop minutes have already been approved and they are posted on the website under Commissioner Minutes. The February Workshop minutes have been approved this evening, so they will be posted on the website in the near future.

Bill Linden pointed out that the clock does not reflect the time change.

Commissioner Smith made a motion to adjourn the meeting. Commissioner Garrison seconded the motion. Motion passed. The meeting was adjourned at 7:37 pm.

Respectfully submitted,

Peggy Ware
District Secretary