

JCFPD #4 COMMISSIONERS MEETING

MAY 13, 2008

The meeting was called to order by Chairman Ron Garrison at 7:00 pm. Those present were Commissioners Ken McEdwards and Meril Smith, Chief Bob Herbst, Secretary Peggy Ware, Clair Pittman Anne Pittman, Dawn Audette, Bill Linden, George Sickel, and Joe Buchman.

Commissioner McEdwards made a motion to approve the minutes of the April 8, 2008 regular meeting as mailed. Commissioner Smith seconded the motion. Motion passed.

Commissioner Smith made a motion to approve the minutes of the April 9, 2008 Workshop as mailed. Commissioner McEdwards seconded the motion. Motion passed.

Commissioner McEdwards made a motion to approve the minutes of the May 7, 2008 Workshop as written. Commissioner Smith seconded the motion. Motion passed.

The April 30, 2008 Financial Report was presented to the Commissioners by Secretary Peggy Ware.

Commissioner Smith made a motion to accept the April 30, 2008 Financial Report. Commissioner McEdwards seconded the motion. Motion passed.

The 1st Quarter Budget Report was completed on April 30, 2008. Total Budget of \$250,500.00, expenditures year to date \$59,097.42, leaving an ending balance of \$191,402.58.

Vouchers of \$19,052.05 were presented to the Commissioners. Transfer of funds will be \$19,052.05 from the Investment Account into the Cash Account. Commissioner McEdwards made a motion to pay the vouchers in the amount of \$19,052.05, and transfer \$19,052.05 from the Investment Account into the Cash Account. Commissioner Smith seconded the motion. Motion passed.

Commissioner Smith made a motion to approve the May 5, 2008 payroll in the amount of \$7,441.19. Commissioner McEdwards seconded the motion. Motion passed.

Dr. Joe Buchman arrived at 7:06 pm.

The Chief's Report/Ambulance Report was presented by Chief Bob Herbst. Chief Herbst reported that Tami Porkorney thinks that there are still possibilities in regard to the grant to relocate Fire Station 42.

Commissioner Smith made a motion to accept the Chief's Report. Commissioner McEdwards seconded the motion. Motion passed.

There was no Volunteer Ambulance & Firefighters Association President Report.

Commissioner Garrison stated that there has been a lot of previous discussion regarding the General Levy Assessment, and asked if either of the other Commissioners have any comments or recommendations.

Commissioner McEdwards recommends a Levy Lid Lift to raise the levy rate to \$1.10 per \$1,000.00 of assessed valuation.

Commissioner Smith agreed with Commissioner McEdwards recommendation.

Commissioner McEdwards made a motion to run a Levy Lid Lift at the rate of \$1.10 per \$1,000.00 of assessed valuation. Commissioner Smith seconded the motion. Motion passed.
 Commissioner McEdwards made a motion to set the collection rate at 106% for the years 2009 and 2010, 104% in the years 2011 and 20012, and 102% in the years 2013 and 2014.
 Commissioner Smith seconded the motion. Motion passed.
 Commissioner McEdwards made a motion that after the six year levy the 2015 levy rate would be limited to the 1% increase. Commissioner Smith seconded the motion. Motion passed.

Commissioner McEdwards stated that we are one of two Fire Districts in Jefferson County that do not have an EMS Levy, and he feels the need is definitely there.
 Commissioner McEdwards made a motion place an EMS Levy of \$.50 per \$1,000.00 of assessed valuation on the ballot. Commissioner Smith seconded the motion. Motion passed.

Both measures will be placed on the August 19, 2008 Primary Ballot. The filing date is May 27, 2008.

Commissioner McEdwards made a motion to call a Special Meeting to adopt the Fire Levy Lid Lift and EMS Levy Resolutions on Friday, May 23, 2008 at 10:00 am at Brinnon Fire Station 41 if the resolutions are approved by our attorney. Commissioner Smith seconded the motion. Motion passed.

Chief Herbst presented a proposal to the Commissioners for the hiring of temporary staff/EMT for the summer season due to the fact that 2 of our EMT's are not available during the summer. The proposal is for 1 or 2 EMT's to cover Friday, Saturday, Sunday, and Monday nights from 7:00 pm until 7:00 am. The recommended wage is \$10.00 per hour with no benefits.
 Commissioner McEdwards asked about overtime if the EMT was on a call that went after 7:00 am.

Chief Herbst responded that there would be no overtime and that the EMT would receive comp time at the beginning or end of his next shift.

Chief Herbst stated that he would prefer 1 employee, but that if 2 EMT's were hired they could alternate shifts.

Commissioner McEdwards made a motion to pursue the proposal continuing on with the time lines presented in the proposal. Commissioner Smith seconded the motion. Motion passed.

Secretary Peggy Ware attended and gave a brief report on the Washington Fire Administrative Support Conference that was held in Vancouver, WA on May 4-7, 2008. The Conference concluded with a 25th Anniversary Banquet.

Commissioner Garrison asked for Public Comment.

George Sickel asked why the collection rate for the Levy Lid Lift is reduced by percentages.

Chief Herbst said that based on legislation signed by Governor Gregoire, if we do not specify the collection rate each year then we are limited to the 1% increase.

Chief Herbst and Commissioner Garrison explained the process.

George Sickel said that he would research the issue on his own.

George Sickel asked if a paramedic would be hired with the money from an EMS Levy.

Chief Herbst said that our current timeline estimates the hiring of a paramedic in 2011.

Commissioner Garrison said that he would not promise to hire a paramedic immediately if the EMS Levy passes.

Clair Pittman asked if we really need a paramedic now, and do we run enough Advance Life Support transports to keep a paramedic qualified.

Chief Herbst responded that we do not have enough Advanced Life Support transports to keep a paramedic qualified. We would have to pay a paramedic to go out of District to the Hospital Emergency Room to keep qualified.

Bill Linden asked how much time a paramedic would have to be out of District.

Chief Herbst estimated that a paramedic would have to go out of District for approximately 18 shifts in a one year period.

Chief Herbst stated that the ballot measures would have to pass for any hiring to take place, and it sets the stage for hiring paramedics in 2011. Chief Herbst said that he has to balance both the EMS and ISO/Fire needs.

At 7:50 pm, Commissioners Ron Garrison, Ken McEdwards and Meril Smith, and Chief Bob Herbst retired into executive session for a personnel issue. Commissioner Garrison said that the meeting would reconvene at 8:00 pm, and that action would be taken.

At 7:58 pm, the executive session ended.

At 8:00 pm, Commissioner Garrison recalled the meeting to order.

Chief Herbst recommended that Volunteer Diane Grau be dropped from the Volunteer Firefighter Roster effective 21:00, May 13, 2008.

Commissioner Smith made a motion to drop Volunteer Diane Grau from the Brinnon Volunteer Firefighter Roster effective 21:00, May 13, 2008. Commissioner McEdwards seconded the motion. Motion passed.

Chief Herbst will send a letter to Diane Grau.

Commissioner McEdwards made a motion to adjourn the meeting. Commissioner Smith seconded the motion. Motion passed. The meeting was adjourned at 8:02 pm.

Respectfully submitted,

Peggy Ware
District Secretary