

JCFPD #4 COMMISSIONERS MEETING

JULY 8, 2008

The meeting was called to order by Chairman Ron Garrison at 7:00 pm. Those present were Commissioners Ken McEdwards and Meril Smith, Chief Bob Herbst, Secretary Peggy Ware, Yolanda Smith, Dawn Audette, Bill Linden, and George Sickel.

Chief Herbst asked that the Petty Cash Checking Account be added to the agenda under New Business.

Commissioner Garrison called for a moment of silence for Volunteer Firefighter Clair Pittman who passed away June 30th.

Commissioner McEdwards made a motion to approve the minutes of the June 10, 2008 regular meeting as mailed. Commissioner Smith seconded the motion. Motion passed.

The June 30, 2008 Financial Report was presented to the Commissioners by Secretary Peggy Ware.

Commissioner Smith made a motion to accept the June 30, 2008 Financial Report. Commissioner McEdwards seconded the motion. Motion passed.

Vouchers of \$14,633.77 were presented to the Commissioners. Transfer of funds will be \$14,633.77 from the Investment Account into the Cash Account.

Commissioner McEdwards made a motion to pay the vouchers in the amount of \$14,633.77, and to transfer \$14,633.77 from the Investment Account into the Cash Account. Commissioner Smith seconded the motion. Motion passed.

Commissioner Smith made a motion to approve the July 3, 2008 payroll in the amount of \$7,298.62. Commissioner McEdwards seconded the motion. Motion passed.

The Chief's Report/Ambulance Report was presented by Chief Bob Herbst. Commissioner Smith made a motion to accept the Chief's Report. Commissioner McEdwards seconded the motion. Motion passed.

The Volunteer Ambulance & Firefighters Association President Report was given by President Dawn Audette. Dawn plans to pickup the levy flyers and brochures tomorrow. She hopes to have the first brochure mailed out next week. Dawn is providing community members with yard signs about the levy.

The Brinnon Fire Department Auxiliary and the Brinnon Firefighters Association are currently working on a joint fund raiser to purchase 2 portable water tanks.

Chief Herbst reported that he will be holding a Levy Power Point Presentation at the Brinnon Community Center on July 14 at 7:00 pm. At that time, he will also have a spreadsheet set up with the formula that enables a property owner to see exactly how their property taxes will be affected by the proposed levies.

Chief Herbst reported that a "Draft" of the EMS Special Agency Fund Interlocal Agreement was distributed at the last Jefferson County Fire Commissioners and Secretaries Association meeting. The only real changes to this draft are regarding the Finance Board and the Advisory Board. Our understanding from the JCFC&S Association meeting was that this was a draft and that it would be discussed at the next Jefferson County Fire Commissioners and Secretaries meeting in August. At least one Fire District has approved and signed the "Draft Agreement" and has started circulating a joint signature page.

Commissioner Garrison said that if a Fire District is satisfied with the draft agreement they can approve the agreement at any time.

Commissioner McEdwards was unable to attend the last JCFC&S Association meeting, so the issue will be tabled until next month to give him time to look over the draft agreement.

Chief Herbst reported that our fleet of vehicles is costing money to repair. This year, we have already spent over \$10,000.00 on vehicle repairs with approximately \$3,000.00 being for EMS vehicles and \$7,300.00 being for Fire vehicles.

Also, if NFPA 1901 and 1911 are adopted, vehicles that are 25 years old will no longer be serviceable. There might be concessions regarding small fire districts.

Chief Herbst recommends the removal of Clair Pittman from the Brinnon Fire Department roster because Clair passed away on June 30.

Commissioner Smith made a motion to accept the Fire Chief's recommendation to remove Volunteer Clair Pittman from the Brinnon Fire Department roster. Commissioner McEdwards seconded the motion. Motion passed.

Chief Herbst said that Commissioner Garrison gave the JEFFCOM Director until the end of the summer to solve the problems with the emergency communications in Brinnon. Commissioner Garrison asked Chief Herbst to get information regarding CENCOM. Chief Herbst presented the commissioners with the preliminary information from CENCOM. There are definite problems with emergency communications in the Brinnon area. Chief Herbst stated that he had been documenting specific problems and sending the information on to the JEFFCOM Director, Donna Hamlin. There are question regarding the contract with Sparling. At the Tech Committee meeting, Chief Herbst brought up Green Mountain. Green Mountain has been clear cut making it a good site for the radio tower again.

Commissioner Garrison asked Chief Herbst to check into information on a new command rig. Chief Herbst is currently working with Odyssey, from New Jersey. A Budgetary Estimate from Odyssey is presented for information purposes only.

Effective July 1, 2008, the IRS has raised the mileage reimbursement rate to 58.5 cents per mile. This increase will be in effect through December 31, 2008.

Commissioner Smith made a motion to raise the mileage reimbursement rate to 58.5 cents per mile. Commissioner McEdwards seconded the motion. Motion passed.

Chief Herbst stated that he feels there is no longer a need for a petty cash checking account, and he is requesting permission to close the account and place the \$600.00 back into the general fund.

Commissioner Smith made a motion to close the JCFPD #4 Petty Cash Checking Account and deposit the \$600.00 back into the General Fund. Commissioner McEdwards seconded the motion. Motion passed.

Commissioner Garrison asked for Public Comment.

Bill Linden asked about the fire in the Olympic Canal Tracts where the firefighters could not get the 2nd pumper into gear. Do we test the equipment? How often do we test the equipment?

Chief Herbst responded that all the vehicles have weekly rig checks. The rig checks on the ambulances are performed by different Volunteers, and the rig checks on the fire apparatus are performed by the Chief. The documentation of all rig checks is kept on file. During the previous rig check the pumper was working fine.

Commissioner Smith made a motion to adjourn the meeting. Commissioner McEdwards seconded the motion. Motion passed. The meeting was adjourned at 7:42 pm.

Respectfully submitted,

Peggy Ware
District Secretary