

JCFPD #4 COMMISSIONERS MEETING

FEBRUARY 10, 2009

The meeting was called to order by Chairman Ron Garrison at 7:00 pm. Those present were Commissioners Ken McEdwards and Meril Smith, Chief Bob Herbst, Secretary Peggy Ware, Anne Pittman, Yolanda Smith, Diane Garrison, Mike Sims, Eric Hendricks, Joanie Hendricks, Tracy Petrsek, Sue Fresonke, John Dowd, Dalila Dowd, Wayne Donahue, Ron Stephens, Shawn Moos, Patrick Titterness, Esther Johnson, and Tom Johnson.

Commissioner McEdwards made a motion to approve the minutes of the January 13, 2009 regular meeting as mailed. Commissioner Smith seconded the motion. Motion passed.

The January 31, 2009 Financial Report was presented to the Commissioners by Secretary Peggy Ware.

Commissioner Smith made a motion to accept the January 31, 2009 Financial Report. Commissioner McEdwards seconded the motion. Motion passed.

The 4th Quarter/Final Budget Report was presented by Secretary Peggy Ware. Total Budget of \$260,500.00, expenditures year to date \$259,335.01, leaving an ending balance of \$1,164.99.

Vouchers of \$22,995.64 presented to Commissioners. Transfer of funds will be \$22,995.64 from the Investment Account into the Cash Account.

Commissioner McEdwards made a motion to pay the vouchers in the amount of \$22,995.64, and to transfer \$22,995.64 from the Investment Account into the Cash Account. Commissioner Smith seconded the motion. Motion passed.

Commissioner Smith made a motion to approve the February 5, 2009 payroll in the amount of \$8,985.72. Commissioner McEdwards seconded the motion. Motion passed.

The Chief's Report/Ambulance Report was presented by Chief Bob Herbst.

Commissioner Smith made a motion to accept the Chief's Report. Commissioner McEdwards seconded the motion. Motion passed.

Chief Herbst made a presentation on training requirements.

There was no Volunteer Ambulance & Firefighters Association President Report.

Commissioner Garrison asked the other Commissioners if they had any comments or needed any further discussion in regard to an EMS Levy @ .50/\$1,000. The plan is to run an EMS Levy on the August 2009 primary ballot. The Resolution will need to be filed by May 26, 2009.

Commissioner McEdwards and Commissioner Smith stated that they have nothing further to discuss at this time.

Diane Garrison has completed her 45 day conditional probation with the Brinnon Fire Department and is recommended to continue the 320 day probationary period. Commissioner McEdwards made a motion to accept Diane Garrison as a probationary member of the Brinnon Fire Department. Commissioner Smith seconded the motion. Motion passed.

Ron Stephens has completed his 45 day conditional probation with the Brinnon Fire Department and is recommended to continue the 320 day probationary period. Commissioner Smith made a motion to accept Ron Stephens as a probationary member of the Brinnon Fire Department. Commissioner McEdwards seconded the motion. Motion passed.

Nick Fields has completed his 45 day conditional probation with the Brinnon Fire Department and is recommended to continue the 320 day probationary period. Commissioner Smith made a motion to accept Nick Fields as a probationary member of the Brinnon Fire Department. Commissioner McEdwards seconded the motion. Motion passed.

Sean Leonard has completed his 45 day conditional probation with the Brinnon Fire Department and is recommended to continue the 320 day probationary period. Commissioner Smith made a motion to accept Sean Leonard as a probationary member of the Brinnon Fire Department. Commissioner McEdwards seconded the motion. Motion passed.

Sara Myers has completed her 45 day conditional probation with the Brinnon Fire Department and is recommended to continue the 320 day probationary period. Commissioner Smith made a motion to accept Sara Myers as a probationary member of the Brinnon Fire Department. Commissioner McEdwards seconded the motion. Motion passed.

Chief Herbst reported that Clallam County Fire District #4 in Joyce has a “child fire safety trailer”. The trailer was purchased with monies from Homeland Security and the Grange. Chief Herbst would like to borrow the trailer for Shrimp Fest this year. Clallam County Fire District #4 does require our Fire District sign a user agreement to borrow the trailer. Firefighter Shawn Moos would transport the trailer to Brinnon. Commissioner McEdwards said that he though having the trailer at Shrimp Fest was a good idea. Commissioner McEdwards made a motion to approve the user agreement between Clallam County Fire District #4 and Jefferson County Fire District #4 for the use of the child fire safety trailer. Commissioner Smith seconded the motion. Motion passed.

Chief Herbst read a recommendation to accept Cheri Lacey as a 45 day conditional member of the Brinnon Fire Department. Commissioner Smith made a motion to accept Cheri Lacey as a 45 day conditional member of the Brinnon Fire Department. Commissioner McEdwards seconded the motion. Motion passed.

Probationary Volunteer Firefighter Megan Themm has submitted a letter of resignation from the Brinnon Fire Department. Volunteer Themm will be out of the area attending Job Corp.

Commissioner McEdwards made a motion to accept Megan Themms resignation from the Brinnon Fire Department. Commissioner Smith seconded the motion. Motion passed.

Chief Herbst reported that in September of 2000 Jefferson County created Child Abuse Protocols, but Fire and EMS providers were not included. Jefferson County created a new version of the Child Abuse Protocols in November of 2008 and would like the Fire Districts to adopt the protocols.

Commissioner Smith made a motion to approve the November 2008 version of the Jefferson County Child Abuse Protocols. Commissioner McEdwards seconded the motion. Motion passed.

Chief Herbst read a letter to the Fire Commissioners regarding the 1999 Station Bond Residual Funding. The letter is a request to have the residual money from the UTGO Bond 99 Fund transferred to the General Fund, and designate that the funds be used to complete the living quarters at Station 41.

There is no action at this time.

Chief Herbst presented a letter to the Fire Commissioners from Donna Hamlin regarding NG911 Funding.

Commissioner Garrison asked for Public Comment.

There was no public comment.

Commissioner Smith made a motion to adjourn. Commissioner McEdwards seconded the motion. Motion passed. The meeting was adjourned at 7:55 pm.

Respectfully submitted,

Peggy Ware
District Secretary