

JCFPD #4 COMMISSIONERS MEETING MINUTES

Brinnon Fire Department

SEPTEMBER 8, 2009

The meeting was called to order by Chairman Ron Garrison at 7:00 pm. Those present were Commissioners Ken McEdwards and Meril Smith, Chief Bob Herbst, Secretary Peggy Ware, John Dowd, Dalia Dowd, Kathryn Dowd, Yolanda Smith, Wayne Schlaefli, Ron Stephens, Chris Stephens, and George Sickel.

Commissioner Smith made a motion to approve the minutes of the August 11, 2009 regular meeting minutes as mailed. Commissioner McEdwards seconded the motion. Motion passed.

The August 31, 2009 Financial Report was presented to the Commissioners by Secretary Peggy Ware.

Commissioner McEdwards made a motion to accept the August 31, 2009 Financial Report. Commissioner Smith seconded the motion. Motion passed.

Vouchers of \$21,387.90 were presented to the Commissioners. Transfer of funds will be \$21,387.90 from the Investment Account into the Cash Account.

Commissioner Smith made a motion to transfer \$21,387.90 from the Investment Account into the Cash Account, and to pay the vouchers in the amount of \$21,387.90.

Commissioner McEdwards seconded the motion. Motion passed.

Commissioner McEdwards made a motion to approve the September 4, 2009 payroll in the amount of \$9,436.36. Commissioner Smith seconded the motion. Motion passed.

The Chief's Report/Ambulance Report was presented by Chief Bob Herbst. Chief Herbst read a letter of appreciation from the Department of Ecology in regard to the Brinnon Fire Department emergency response to the recent diesel spill at Pleasant Harbor Marina. Commissioner Smith made a motion to accept the Chief's Report. Commissioner McEdwards seconded the motion. Motion passed.

At 7:05 pm, George Sickel arrived during the Chief's Report.

The Volunteer Ambulance & Firefighters Association President Report was presented by Ron and Chris Stephens. The Association and the Fire Chief are working on both a training plan for calendar year 2010 and a points program.

Chief Herbst reported on the status of the update to the Mutual Aid Agreement between Mason County Fire Protection District #17 and Jefferson County Fire Protection District #4. The major points effected by the update are item #'s 6, 7 & 8. The Mutual Aid Agreement is for response only with no compensation expected or implied.

Chief Herbst reported that he and the Volunteer Ambulance & Firefighters Association Vice-President are working on the Volunteer Points Policy review and rewrite.

Commissioner McEdwards made a motion to approve the proposed Jefferson County EMS Special Agency Fund 2010 Budget in the amount of \$42,832.31. Commissioner Smith seconded the motion. Motion passed.

Chief Herbst reported on a draft contract between Jefferson County Fire Protection District #4 and Mason County Fire Protection District #5 for ALS services. Mason County Fire District #5 provides backfill for Mason County Medic One when they do not have any paramedics available. We have had paramedic response from Mason County Fire District #5 twice in the last month.

Currently, we have an agreement with Mason County Medic One for paramedic services. If we request a paramedic response from Mason County Medic One, and one of their paramedics joins the transport either in our ambulance or transfers the patient to their ambulance, Mason County Medic One handles all billing. After payment, Mason County Medic One will pay Jefferson County Fire District #4 \$200.00 for the call. If the patient has Medicaid, Mason County Medic One will pay Jefferson County Fire District #4 half of what they receive from the Department of Social and Health Services, up to \$200.00. Chief Herbst has submitted a draft of the same agreement to Mason County Fire Protection District #5 for approval by their Board of Fire Commissioners.

Chief Herbst reported that he and Commissioner Garrison attended the East Jefferson Fire Rescue joint meeting on August 18, 2009. Chief Herbst presented our current agreement with Mason County Medic One for paramedic services. East Jefferson Fire Rescue instructed Chief Herbst and Chief Tandy to work on a similar agreement. Chief Herbst has since been contacted by Chief Tandy and told that Chairman Rich Stapf does not want to proceed with a contract for services. Chairman Stapf would like to have EMS Services incorporated into our existing mutual aid agreement, and fire services that Fire District #4 could provide to Fire District #1 would be considered services in kind. Commissioner McEdwards made a motion to approve the new Mutual Aid Agreement between Jefferson County Fire Protection District #1 and Jefferson County Fire Protection District #4 contingent upon East Jefferson Fire Rescue approval. Commissioner Smith seconded the motion. Motion passed.

Chief Herbst reported that he is rewriting and updating the Fire Protection Contract between the Washington State Parks and Recreation Commission and Jefferson County Fire Protection District #4 to include EMS Services and new construction at the Dosewallips State Park.

Chief Herbst and Volunteer Esther Johnson would like to attend the Airlift Northwest Trauma Fall Conference in Seattle on October 9, 2009. The registration is \$110.00 per person.

Commissioner Smith made a motion to approve Chief Herbst and Esther Johnsons attendance at the Airlift Northwest Trauma Fall Conference on October 9, 2009.

Commissioner McEdwards seconded the motion. Motion passed.

Commissioner Garrison asked for public comment.

There was no public comment.

At 7:25 pm, Commissioners Ron Garrison, Ken McEdwards and Meril Smith, and Chief Herbst retired into executive session for a personnel issue. Commissioner Garrison said that the meeting would reconvene at 7:50 pm, and that no action would be taken.

At 7:48 pm the executive session ended. Yolanda Smith was the only audience member remaining.

At 7:50 pm, Commissioner Garrison recalled the meeting to order.

Commissioner McEdwards made a motion to adjourn the meeting. Commissioner Smith seconded the motion. Motion passed. The meeting was adjourned at 7:50 pm.

Respectfully submitted,

Peggy Ware
District Secretary