

## JCFPD #4 COMMISSIONERS MEETING MINUTES

Brinnon Fire Department

NOVEMBER 10, 2009

The meeting was called to order by Chairman Ron Garrison at 7:00 pm. Those present were Commissioners Ken McEdwards and Meril Smith, Chief Bob Herbst, Secretary Peggy Ware, Bob Bardon, Sandy Bardon, Anne Pittman, Joanie Hendricks, Eric Hendricks, George Sickel, Wayne Schlaefli, Sean Leonard, Ben Snyder, Angie Snyder, John Dowd, Dalila Dowd, Matt Draper, Cheri Lacey, Yolanda Smith, Sue Bond, Andrea Mitchell, Diane Witcher, and Gary Witcher.

Commissioner McEdwards made a motion to approve the minutes of the October 13, 2009 regular meeting as mailed. Commissioner Smith seconded the motion. Motion passed.

The October 31, 2009 Financial Report was read to the Commissioners by Chief Bob Herbst.

Commissioner Smith made a motion to accept the October 31, 2009 Financial Report. Commissioner McEdwards seconded the motion. Motion passed.

The 3<sup>rd</sup> Quarter Budget Report was presented by Secretary Peggy Ware. Total Budget of \$269,100.00, expenditures year to date \$213,704.20, leaving an ending balance of \$55,395.80.

Vouchers of \$30,306.42 were presented to the Commissioners. Transfer of funds will be \$30,306.42 from the Investment Account into the Cash Account.

Commissioner McEdwards made a motion to pay the vouchers in the amount of \$30,306.42, and to transfer \$30,306.42 from the Investment Account into the Cash Account. Commissioner Smith seconded the motion. Motion passed.

Commissioner Smith made a motion to approve the November 5, 2009 payroll in the amount of \$9,588.40. Commissioner McEdwards seconded the motion. Motion passed.

The Chief's Report/Ambulance Report was presented by Chief Bob Herbst.

Commissioner Smith made a motion to accept the Chief's Report. Commissioner McEdwards seconded the motion. Motion passed.

There was no Volunteer Ambulance & Firefighters Association President Report.

Chief Herbst presented Policy 2420 Employee Work Schedules for final reading. The Commissioners had no changes.

Commissioner McEdwards made a motion to approve Policy 2420 Employee Work Schedules. Commissioner Smith seconded the motion. Motion passed.

Chief Herbst presented Policy 2732 Employee Compensatory Time for final reading. The Commissioners had no changes.

Commissioner Smith made a motion to approve Policy 2732 Employee Compensatory Time. Commissioner McEdwards seconded the motion. Motion passed.

Chief Herbst presented Policy 2733 Employee Vacation for final reading. The Commissioners had no changes.

Commissioner McEdwards made a motion to approve Policy 2733 Employee Vacation. Commissioner Smith seconded the motion. Motion passed.

Chief Herbst presented Policy 2734 Employee Sick Leave for final reading. The Commissioners had no changes.

Commissioner Smith made a motion to approve Policy 2734 Employee Sick Leave. Commissioner McEdwards seconded the motion. Motion passed.

Chief Herbst presented Policy 2735 Employee Paid Holidays for final reading. The Commissioners had no changes.

Commissioner McEdwards made a motion to approve Policy 2735 Employee Paid Holidays. Commissioner Smith seconded the motion. Motion passed.

Chief Herbst presented Policy 2801 Volunteer Membership Requirements for final reading. The Commissioners had no changes.

Commissioner Smith made a motion to approve Policy 2801 Volunteer Membership Requirements. Commissioner McEdwards seconded the motion. Motion passed.

Chief Herbst presented Policy 2860 Volunteer Points Policy for final reading. The Commissioners had no changes.

Commissioner McEdwards made a motion to approve Policy 2860 Volunteer Points Policy. Commissioner Smith seconded the motion. Motion passed.

Chief Herbst read a recommendation not to accept Diane Grau's volunteer application at this time.

Commissioner Smith made a motion not to accept Diane Grau as a volunteer firefighter in the Brinnon Fire Department. Commissioner McEdwards seconded the motion. Motion passed.

Chief Herbst reported that the current Mutual Aid Agreement between Mason County Fire District #17 and Jefferson County Fire District #4 is dated 1995. Chief Herbst rewrote the agreement to include both Fire and EMS, and then sent it to Chief Moore at Mason County Fire District #17 for any changes. Chief Moore approved the agreement “as is”, and presented it to his Board of Commissioners for approval.

Commissioner McEdwards made a motion to approve the Fire and EMS Mutual Aid Agreement between Jefferson County Fire Protection District #4 and Mason County Fire Protection District #17. Commissioner Smith seconded the motion. Motion passed.

Chief Herbst read Resolution 2009-13 Adopting the 2010 Fire Budget in the amount of \$221,850.00.

Commissioner McEdwards made a motion to adopt Resolution 2009-13 Authorizing the 2010 Fire Budget in the amount of \$221,850.00. Commissioner Smith seconded the motion. Motion passed.

Chief Herbst read Resolution 2009-14 Adopting the 2010 Property Tax Increase Resolution-General Levy.

Commissioner Smith made a motion to adopt Resolution 2009-14 Authorizing the 2010 Property Tax Increase Resolution-General Levy. Commissioner McEdwards seconded the motion. Motion passed unanimously.

Chief Herbst read Resolution 2009-15 Adopting the 2010 EMS Budget in the amount of \$194,000.00.

Commissioner McEdwards made a motion to adopt Resolution 2009-15 Authorizing the 2010 EMS Budget in the amount of \$194,000.00. Commissioner Smith seconded the motion. Motion passed.

Chief Herbst read a recommendation to place FF/EMT Pete Wickstrom on the Per Diem list.

Commissioner McEdwards made a motion to place FF/EMT Pete Wickstrom on the Per Diem list. Commissioner Smith seconded the motion. Motion passed.

Chief Herbst stated that he had been asked to read a letter from six of the younger volunteers. The letter is in regard to allegations at the October fire commissioner meeting that they are not being adequately represented in the volunteer association meetings and that they are being treated unfairly. The letter contradicts the allegations. See attached letter.

Commissioner Garrison asked for public comment.

George Sickel said that he wanted to give kudos. Congratulations to Ken McEdwards. Thank you to the Chief for putting the proposed budget on the web site. Thanks for reinstating the volunteer points. As shown by the recent election, the community is divided and the Fire Commissioners need to listen and work with the community to bring it back together. How are they going to proceed?

Chief Herbst stated that he has always had an open door policy. Mr. Sickel obviously had questions regarding the budget, but instead of asking the question ahead of time he chose to wait until tonight to ask the questions. Chief Herbst said that community members are welcome to come in and ask questions any time, and that he passes all comments-good and bad-on to the Fire Commissioners.

Dalila Dowd stated that she does not think that we are a divided community, and that comments like that are harmful to the community.

Sandy Bardon agreed with Dalila.

Commissioner Smith made a motion to adjourn. Commissioner McEdwards seconded the motion. Motion passed. The meeting was adjourned at 7:30 pm.

Respectfully submitted,

Peggy Ware  
District Secretary