

JCFPD #4 FIRE COMMISSIONER MEETING MINUTES

Brinnon Fire Department

MAY 12, 2009

The meeting was called to order by Chairman Ron Garrison at 7:00 pm. Those present were Commissioners Ken McEdwards and Meril Smith, Chief Bob Herbst, Secretary Peggy Ware, Joanie Hendricks, Ricky Hjelvik, Sandy Bardon, Anne Pittman, Diane Garrison, Katie Brostrom, Sean Leonard, Dalila Dowd, John Dowd, Sue Fresonke, and Jim Watson.

Commissioner Smith made a motion to approve the minutes of the April 14, 2009 regular meeting as mailed. Commissioner McEdwards seconded the motion. Motion passed.

The April 30, 2009 Financial Report was presented to the Commissioners by Secretary Peggy Ware.

Commissioner McEdwards made a motion to accept the April 30, 2009 Financial Report. Commissioner Smith seconded the motion. Motion passed.

The 1st Quarter Budget Report was presented by Secretary Peggy Ware. Total Budget of \$269,100.00, expenditures year to date \$54,551.65, leaving an ending balance of \$214,548.35.

Vouchers of \$44,206.08 were presented to the Commissioners. Transfer of funds will be \$44,206.08 from the Investment Account into the Cash Account.

Commissioner McEdwards made a motion to pay the vouchers in the amount of \$44,206.08, and to transfer \$44,206.08 from the Investment Account into the Cash Account. Commissioner Smith seconded the motion. Motion passed.

Commissioner Smith made a motion to approve the May 5, 2009 payroll in the amount of \$9,553.10. Commissioner McEdwards seconded the motion. Motion passed.

The Chief's Report/Ambulance Report was presented by Chief Bob Herbst.

Commissioner McEdwards made a motion to accept the Chief's Report. Commissioner Smith seconded the motion. Motion passed.

Volunteer Ambulance & Firefighters Association President Sue Fresonke had nothing to report, and said everything is going very well.

Last month, a letter from Brian Snure to all 5 Jefferson County Fire Districts and the EMS Council was presented regarding the fact that he is currently, or has previously represented all of the 5 Fire Districts in some way. In his letter, Mr. Snure is requesting that all the entities involved sign off on the letter to acknowledge understanding of the issues discussed in the letter and giving consent to his representation of the EMS Council.

Commissioner McEdwards made a motion to sign the letter and forward it on to Brian Snure. Commissioner Smith seconded the motion. Motion passed.

Chief Herbst read Resolution 2009-7, Resolution to Submit an EMS Levy on the August 18, 2009 ballot.

Commissioner Smith made a motion to adopt Resolution 2009-7, Resolution to Submit an EMS Levy. Commissioner McEdwards seconded the motion. Motion passed unanimously.

Secretary Peggy Ware reported on the 2009 Washington Fire Administrative Support Conference held in Silverdale on May 4-6. The classes included: Business Etiquette-Polishing Your Professional Presence, Microsoft Office 2007, Mistake Free Grammar & Proofing, and Minute Taking Techniques.

Chief Herbst reported that the completion of the living quarters has been on hold because the bid limit for public works projects has been \$2,500.00 for over 20 years. Legislation was just signed that increases the bid limit for public works projects to \$20,000.00. The effective date is July 26.

Under New Business, Sandy Bardon announced an Open House at the Brinnon Fire Department on June 17 from 6:00 to 8:00 pm. There will be a barbecue, and EMS/fire demonstrations.

Commissioner Garrison asked for public comment.

Jim Watson expressed his appreciation and congratulations to the Fire Commissioners and the Fire Chief for all their efforts in putting forth a good levy proposal, and increasing the number of volunteer firefighters. Also, he expressed his thanks to John and Dalila Dowd for their efforts in regard to the moorage space for Marine 41 at Homeport Marina. He expressed appreciation to Sue Bond and the other members of the Levy Support Group. Mr. Watson thanked Chief Herbst for the EMS and Fire coverage that was provided to Fire Districts #2 & #5 during the Memorial Service for Chief Bob Wilson.

Commissioner Smith stated that while he was attending the Memorial Service Chief Wilkerson expressed his gratitude for Fire District #4 coverage.

Commissioner Smith made a motion to adjourn the meeting. Commissioner McEdwards seconded the motion. Motion passed. The meeting was adjourned at 7:26 pm.

Respectfully submitted,

Peggy Ware
District Secretary