

JCFPD #4 COMMISSIONERS MEETING

Brinnon Fire Department

JANUARY 12, 2010

The meeting was called to order by Chairman Ron Garrison at 7:00 pm. Those present were Commissioners Ken McEdwards and Meril Smith, Chief Bob Herbst, Secretary Peggy Ware, Patrick Titterness, Dillon McEdwards, Peter Wickstrom, Ben Snyder, Angie Snyder, Dalila Dowd, John Dowd, Tracy Petrasek, Catlyn Fields, Marji Mueller, Jacque Hartley, Don Coleman, Jim Watson, Sue Bond, Yolanda Smith, and Nick Fields.

Commissioner Ken McEdwards made a motion to approve the minutes of the December 8, 2010 regular meeting as mailed. Commissioner Smith seconded the motion. Motion passed unanimously.

The December 31, 2009 Financial Report was presented to the Commissioners by Secretary Peggy Ware.

Commissioner Smith made a motion to accept the December 31, 2009 Financial Report. Commissioner McEdwards seconded the motion. Motion passed unanimously.

Vouchers of \$21,940.38 were presented to the Commissioners. Transfer of funds will be \$21,940.38 from the Investment Account into the Cash Account.

Commissioner McEdwards made a motion to pay the vouchers in the amount of \$21,940.38, and to transfer \$21,940.38 from the Investment Account into the Cash Account. Commissioner Smith seconded the motion. Motion passed unanimously.

Commissioner Smith made a motion to approve the January 5, 2010 payroll in the amount of \$11,205.52. Commissioner McEdwards seconded the motion. Motion passed unanimously.

The Chief's Report/Ambulance Report was presented by Chief Bob Herbst.

Commissioner Smith made a motion to accept the Chief's Report. Commissioner McEdwards seconded the motion. Motion passed unanimously.

There were no Officers of the Volunteer Ambulance & Firefighters Association in attendance, so Chief Herbst reported that the Association is working on a couple of different projects. They are currently working on a design for a Volunteer baseball cap with the Districts Maltese cross in the center of the cap.

Secretary Peggy Ware read Resolution 2010-1—Resolution to transfer funds between Fire District #4 General Fund and Fire District #4 EMS Fund. The District Secretary

would be authorized to transfer funds from the General Fund into the EMS Fund as needed to pay the EMS expenditures. After April 30, when significant tax revenue is deposited in the EMS Fund, the funds will be transferred back into the General Fund. Commissioner McEdwards made a motion to adopt Resolution 2010-1 authorizing the transfer of funds between Fire District #4 General Fund-661004010 and Fire District #4 EMS Fund-664004100. Commissioner Smith seconded the motion. Motion passed unanimously.

Nick Fields arrived at 7:10 pm.

Chief Herbst reported that he has 7 Volunteer Firefighters that have successfully completed their one year probation. Chief Herbst read the 1st letter stating that Engineer Ron Stephens had completed the requirements for full membership in the Brinnon Fire Department, and recommended he be approved for full membership. Chief Herbst stated that the following Volunteers all had letters recommending them for full membership in the Brinnon Fire Department: FGS Christine Stephens, FGS Diane Garrison, FF/EMT-B Nick Fields, FF/EMT-B Matt Draper, FF/EMT-B Sean Leonard, FGS Cheri Lacey, and FGS Sara Myers. This is a total of 8 Volunteers.

Commissioner Smith made a motion to approve Ron Stephens, Christine Stephens, Diane Garrison, Nick Fields, Matt Draper, Sean Leonard, Cheri Lacey, and Sara Myers for full membership in the Brinnon Fire Department. Commissioner McEdwards seconded the motion. Motion passed unanimously.

Chief Herbst read a recommendation to place FF/EMT Curtis Lightner on the Per Diem list. Mr. Lightner is currently employed as an EMT with Olympic Ambulance, and as a Resident Firefighter/EMT at Port Ludlow Fire & Rescue.

Commissioner McEdwards made a motion to place FF/EMT Curtis Lightner on the Per Diem list. Commissioner Smith seconded the motion. Motion passed unanimously.

Chief Herbst read a letter stating that Cadet Patrick Titterness has reached the age of 18. Chief Herbst recommends that Patrick Titterness be transferred from the Cadet program to Firefighter as a 45 day conditional member of the Brinnon Fire Department.

Commissioner Smith made a motion to transfer Cadet Patrick Titterness from the Cadet program to Firefighter as a 45 day conditional member of the Brinnon Fire Department. Commissioner McEdwards seconded the motion. Motion passed unanimously.

Commissioner Garrison asked for public comment.

Jim Watson thanked the department for reaching out to the canine community.

At 7:17 pm, Commissioners Ron Garrison, Ken McEdwards and Meril Smith, and Chief Herbst retired into executive session for Fire Chief Contract negotiations. Commissioner Garrison said that the meeting would reconvene at 7:45 pm, and that there would probably be no action taken.

At 7:45 pm, Commissioner Garrison came out and told the audience that the executive session would be another five minutes extending it until 7:50 pm.

At 7:50 pm, the executive session ended. Nick Fields, Patrick Titterness, Catlyn Fields, Dillon McEdwards, Sue Bond, Yolanda Smith, and Marji Mueller were still in attendance.

At 7:51 pm, Commissioner Garrison recalled the meeting to order. Commissioner Garrison announced that they had reached an agreement, and that the final contract would be prepared for signing next month. It is a 5 year contract, and the salary will be negotiated every year.

Commissioner McEdwards made a motion to adjourn the meeting. Commissioner Smith seconded the motion. Motion passed unanimously. The meeting was adjourned at 7:53 pm.

Respectfully submitted,

Peggy Ware
District Secretary