

JCFPD #4 COMMISSIONERS MEETING

Brinnon Fire Department

APRIL 13, 2010

The meeting was called to order by Chairman Ron Garrison at 7:00 pm. Those present were Commissioners Ken McEdwards and Meril Smith, Secretary Peggy Ware, Murl Winjum, Don Coleman, Diane Coleman, Rick Hjelvik, Joanie Hendricks, Sue Bond, Sandy Bardon, Anne Pittman, Dalila Dowd, John Dowd, and Chris Stephens. Chief Bob Herbst was absent due to a fire emergency. Chief Herbst and Esther Johnson arrived during the executive session.

Motion-Commissioner McEdwards made a motion to approve the minutes of the March 9, 2010 regular meeting as mailed. Commissioner Smith seconded the motion. Motion passed unanimously.

The March 31, 2010 Financial Report was presented to the Commissioners by Secretary Peggy Ware.

Motion-Commissioner Smith made a motion to accept the March 31, 2010 Financial Report. Commissioner McEdwards seconded the motion. Motion passed unanimously.

EMS Vouchers of \$6,645.92, and Fire Vouchers of \$22,490.32 presented to the Commissioners for total expenditures of \$29,136.24. Transfer of funds will be \$6,645.92 from the EMS Fund Investment Account into the EMS Fund Cash Account, and \$22,490.32 from the General Fund Investment Account into the General Fund Cash Account.

Motion-Commissioner McEdwards made a motion to pay EMS and Fire Vouchers for a total of \$29,136.24, transfer \$6,645.92 from the EMS Fund Investment Account into the EMS Fund Cash Account, and to transfer \$22,490.32 from the General Fund Investment Account into the General Fund Cash Account. Commissioner Smith seconded the motion. Motion passed unanimously.

Motion-Commissioner Smith made a motion to approve the April 5, 2010 payroll in the amount of \$10,099.68. Commissioner McEdwards seconded the motion. Motion passed unanimously.

The Chief's Report/Ambulance Report was read by Secretary Peggy Ware.

Motion-Commissioner Smith made a motion to accept the Chief's Report. Commissioner McEdwards seconded the motion. Motion passed unanimously.

Volunteer Ambulance and Firefighters Association President Report—no report.

A first draft of a Washington State Parks Easement Agreement was presented to the Commissioners.

Commissioners Garrison asked the Commissioners to read the agreement and present comments at a later date.

Commissioner Garrison asked for public comment.

Don Coleman asked if anything is happening with the Memorandum of Understanding for the Black Point Project.

Commissioner Garrison said it is in process, but it will take some time.

At 7:16 pm, Commissioner Ron Garrison, Ken McEdwards and Meril Smith, and Secretary Peggy Ware retired into executive session for a personnel issue and contract discussion. Commissioner Garrison said that the meeting would reconvene at 7:40 pm, and that action may or may not be taken at that time.

At 7:37 pm, the executive session ended. Chief Herbst, Esther Johnson, Sandy Bardon, Anne Pittman, Murl Winjum, Sue Bond, John Down, Dalila Dowd, Chris Stephens, and Rick Hjelvik were still in attendance.

At 7:40 pm, Commissioner Garrison recalled the meeting to order. Commissioner Garrison said that no action would be taken.

Sue Bond and Sandy Bardon left at this time.

Chief Herbst went through the first draft of the Washington Parks Easement Agreement. He pointed out his recommended changes, and explained the other parts of the contract. The treatment facility is for the septic drainage that would normally run off into the drain field. At this time, there are no completed drawings. We would need to negotiate payment, and the terms of the contract.

Chief Herbst stated that he feels that the policy review needs to be done by the Fire Commissioners and the Chief as a group. He recommends a workshop.

Commissioner McEdwards will be available for a workshop after April 24.

Dalila Dowd announced the Loyalty Day Parade on April 23, and asked if the Fire Department had received their parade registration form.

Chief Herbst said that he had received the form and the Fire Department would be participating.

Chief Herbst reported that some new topics had come up at the EMS Council meeting. There was discussion regarding the EMS Special Agency Fund. The discussion addressed doing away with the EMS Special Agency, and having the EMS Council take over the management of the funds. Chief Herbst wanted the Commissioners to be aware of this information as he thought it might come up at the Jefferson County Fire Commissioners and Secretaries meeting Thursday night.

Chief Herbst has spoken with Dr. Hoffman.

Chief Herbst said that he has been told there will be no change in our agreement with Mason County Medic One.

Commissioner Garrison was asked about Green Mountain, and he said that it is not up and running yet.

Motion-Commissioner Smith made a motion to adjourn the meeting. Commissioner McEdwards seconded the motion. Motion passed unanimously. The meeting was adjourned at 8:00 pm.

Respectfully submitted,

Peggy Ware
District Secretary