

JCFPD #4 COMMISSIONERS MEETING

Brinnon Fire Department

December 14, 2010

The meeting was called to order by Chairman Ron Garrison at 7:00 pm. Those present were Commissioners Ken McEdwards and Meril Smith, Chief Bob Herbst, Secretary Peggy Ware, Don Coleman, Diane Coleman, John Dowd, Dalila Dowd, Angie Snyder, Ben Snyder, Doug Eaton, Wayne Schlaefli, Sue Bond, Sandy Bardon, Diane Garrison, Brigid Strait, Matt Draper, and Sean Leonard.

**Motion**-Commissioner McEdwards made a motion to approve the minutes of the November 9, 2010 regular meeting as mailed. Commissioner Smith seconded the motion. Motion passed unanimously.

There were no questions about the November 30, 2010 Financial Report.

**Motion**-Commissioner Smith made a motion to approve the November 30, 2010 Financial Report. Commissioner McEdwards seconded the motion. Motion passed unanimously.

EMS Vouchers of \$13,501.94 and Fire Vouchers of \$29,041.59 presented to the Commissioners for total expenditures of \$42,543.53. Transfer of funds will be \$13,501.94 from the EMS Fund Investment Account into the EMS Fund Cash Account, and \$29,041.59 from the General Fund Investment Account into the General Fund Cash Account.

**Motion**-Commissioner McEdwards made a motion to pay EMS and Fire Vouchers for a total of \$42,543.53, transfer \$13,501.94 from the EMS Fund Investment Account into the EMS Fund Cash Account, and transfer \$29,041.59 from the General Fund Investment Account into the General Fund Cash Account. Commissioner Smith seconded the motion. Motion passed unanimously.

**Motion**-Commissioner Smith made a motion to approve the December 3, 2010 payroll in the amount of \$16,645.59. Commissioner McEdwards seconded the motion. Motion passed unanimously.

The Chief's Report/Ambulance Report was presented by Chief Herbst.

**Motion**-Commissioner Smith made a motion to accept the Chief's Report. Commissioner McEdwards seconded the motion. Motion passed unanimously.

Volunteer Ambulance & Firefighters Assn. President Sean Leonard reported that the Volunteer Association Christmas Party was held December 1 at Camp Parsons, and included a white elephant gift exchange. The regular business meeting will resume in February.

Chief Herbst added that the following new association officers have been elected: Vice-President Matt Draper, and Secretary/Treasurer Brigid Strait.

National Parks Agreement is still pending, and eventually will require action.

Fire District Impact Fees are still pending, and eventually will require action.

Jeff Com Interlocal Agreement is still pending, and eventually will require action.

Chief Herbst read Resolution 2010-11 Adding \$10,000.00 to the 2010 Budget.

**Motion**-Commissioner McEdwards made a motion to adopt Resolution 2010-11 adding \$10,000.00 into the 2010 Budget. Commissioner Smith seconded the motion. Motion passed unanimously.

Chief Herbst reported that Central Valley Ambulance Authority/Skagit County Medic One has requested that we enter into an Interlocal Purchasing Agreement that would allow them to use our bid package for purchase of an ambulance from Braun Northwest.

**Motion**-Commissioner Smith made a motion to approve an Interlocal Purchasing Agreement between Jefferson County Fire Protection District #4/Brinnon Fire Department and Central Valley Ambulance Authority/Skagit County Medic One. Commissioner McEdwards seconded the motion. Motion passed unanimously.

The 2011 IRS Mileage Rate has been set at 51 cents per mile.

Pleasant Harbor Master Planned Resort was discussed by Don Coleman and Chief Herbst. Chief Herbst gave Mr. Coleman information on codes for sprinkler requirements. Don Coleman submitted Draft #5, and Draft #6 was Chief Herbst response. Chief Herbst discussed/explained the different items in the Draft Agreements starting with Draft #5 and ending with Draft #6. Draft 5, Page 1, items 2 & 8 are not subject to change as per FEIS. The three major issues are still an aerial device, extra funding for a medic during construction, and impact fees.

Chief Herbst asked questions with regard to the diesel generators that the resort will be using for their power. At what stage will use of the generators be implemented, and what is the plan for the fuel storage? Chief Herbst will forward a copy of the Draft to Mr. Coleman in the morning.

Commissioner Garrison asked for Public Comment. No Public Comment.

**Motion**-Commissioner Smith made a motion to adjourn. Commissioner McEdwards seconded the motion. Motion passed unanimously. The meeting was adjourned at 7:53 pm.

Respectfully submitted,

Peggy Ware  
District Secretary