

JCFPD #4 COMMISSIONERS MEETING

Brinnon Fire Department

September 13, 2011

The meeting was called to order by Chairman Ron Garrison at 7:00 pm. Those present were Commissioners Ken McEdwards and Meril Smith, Chief Robert Herbst, Secretary Peggy Ware, Angie Snyder, Ben Snyder, Dalila Dowd, Nick Fields, Clarissa Nydegger, Diane Garrison, Jeff Neil—U. S. Forest Service, and Caitlyn Fields.

Motion-Commissioner McEdwards made a motion to approve the minutes of the August 9, 2011 regular meeting as mailed. Commissioner Smith seconded the motion. Motion passed unanimously.

There were no questions about the August 31, 2011 Financial Report.

Motion-Commissioner Smith made a motion to accept the August 31, 2011 Financial Report. Commissioner McEdwards seconded the motion. Motion passed unanimously.

EMS Vouchers of \$10,446.16 and Fire Vouchers of \$13,380.83 presented to the Commissioners for total expenditures of \$23,826.99. Transfer of funds will be \$10,446.16 from the EMS Fund Investment Account into the EMS Fund Cash Account, \$6,000.00 from the EMS Fund Investment Account into the General Fund Cash Account, and \$7,380.83 from the General Fund Investment Account into the General Fund Cash Account.

Motion-Commissioner McEdwards made a motion to pay EMS and Fire Vouchers for a total of \$23,826.99, transfer \$10,446.16 from the EMS Fund Investment Account into the EMS Fund Cash Account, transfer \$6,000.00 from the EMS Fund Investment Account into the General Fund Cash Account, and transfer \$7,380.83 from the General Fund Investment Account into the General Fund Cash Account. Commissioner Smith seconded the motion. Motion passed unanimously.

Motion-Commissioner Smith made a motion to approve the September 2, 2011 payroll in the amount of \$18,108.93. Commissioner McEdwards seconded the motion. Motion passed unanimously.

The Chief's Report/Ambulance Report was presented by Chief Herbst.

Motion-Commissioner Smith made a motion to accept the Chief's Report. Commissioner McEdwards seconded the motion. Motion passed unanimously.

There was no Volunteer Ambulance & Firefighters Association President report.

Chief Herbst reported that our contract with Emergency Reporting is done. The mapping will cost \$33.00 per month, and he is still working on it with Susan.

Chief Herbst reported that the JEFFCOM Interlocal Agreement Draft is a work in progress. The current agreement expires at midnight on December 31, 2011.

Chief Herbst presented and explained the Washington State Department of Fish and Wildlife, Point Whitney Fire & EMS Response Contract.

Motion-Commissioner McEdwards made a motion to approve the Fire Protection Contract between Washington State Department of Fish and Wildlife and Jefferson County Fire Protection District #4. Commissioner Smith seconded the motion. Motion passed unanimously.

Chief Herbst read through proposed changes to Policy 2860-Volunteer Points, Reimbursement, Relief, Pension and Stipend Programs—this is First Reading.

Chief Herbst read through proposed Policy 2731-Personnel Time Off that would replace Policy No.'s 2732, 2733 and 2734—this is First Reading.

Chief Herbst read through proposed changes to Policy 2710-Compensation Schedule—this is a First Reading.

Secretary Ware stated that she disagreed with some of the proposed changes.

Commissioner McEdwards stated that he was not sure about a 50/50 employer/employee split for the medical insurance premiums. He would like time to review the additions to the policy.

Chief Herbst presented proposed Policy 2861-Paid on Call Program to the Commissioners stating that the program would not start until 2012. The Commissioners had no comments.

Chief Herbst stated that the Chief's Employment Contract will need to be renegotiated based upon the adoption of the proposed Policy's and Policy changes.

Chief Herbst recommended Clarissa M. Nydegger as a 45 day conditional member of the Brinnon Fire Department.

Motion-Commissioner McEdwards made a motion to accept Clarissa M. Nydegger as a 45 day conditional member of the Brinnon Fire Department. Commissioner Smith seconded the motion. Motion passed unanimously.

The Jefferson County EMS Special Agency Fund 2012 Budget in the amount of \$36,732.00 was presented for approval.

Motion-Commissioner McEdwards made a motion to approve the Jefferson County EMS Special Agency Fund 2012 Budget in the amount of \$36,732.00. Commissioner Smith seconded the motion. Motion passed unanimously.

Commissioner Garrison asked for Public Comment. No Public Comment.

Motion-Commissioner Smith made a motion to adjourn the meeting. Commissioner McEdwards seconded the motion. Motion passed unanimously.
The meeting was adjourned at 7:45 pm.

Respectfully submitted,

Peggy Ware
District Secretary