

**RELEASE OF INFORMATION FROM
FIRE INCIDENT REPORTS
Jefferson County Fire Protection District No. 4
Brinnon Fire Department**

Fire incident reports are considered public records and may be released. However, investigative records and information compiled by the District during the investigation of any suspected arson fire are exempt from public disclosure until such time as the investigation has been completed. In the event the investigation record has been referred to any law enforcement agency, then the determination of whether to disclose such records shall be made by the enforcement agency.

Date of incident: _____ Incident No. _____ Time of call: _____

The time of arrival on the scene: _____

Address of incident: _____

Name of property owner: _____

Name of occupant: _____

Apparent cause*: _____

**If known or under investigation, etc.

Estimated loss***: _____

** Estimated loss is calculated at \$60.00 per square foot (includes contents in residential structures).

Apparatus and equipment dispatched: _____

Number of Fire District members on-scene: _____

Names of Fire District members on-scene: _____

Time when Fire District members left the scene: _____

Manner in which call was received: ___ Telephone ___ radio ___ walk-in ___ other
(specify): _____

Disposition of request. The above information was released to

Name of requester: _____

Agency: _____

Method of release: ___ verbal ___ copy

Signature of Public Records Officer

Date/Time